The Illinois Water Environment Association Executive Board and Committee Chair Meeting was called to order by President Dan Bounds at 9:35.

Present at the meeting were Eric Berggren, Dan Bounds, Dan Collins, Kathy Cooper, Chuck Corley, Jim Czarnik, Laurie Frieders, Greg Garbs, Mary Johnson, Mark Halm, Lou Kollias, Tim Kluge, Cheryl Kunz, Peter Lynch, Debra Ness, Krishna Pagilla, Joesph Pisula, Anas Rabah, Norm Rose, Pat Schatz, Dan Small, Lou Storino, Kendra Sveum, Mark Termini, David Tucker, Tom Woods, Fred Wu and Steve Zehner.

MINUTES/APPROVAL

Dan Bounds moved and Mary Johnson seconded that the minutes from the September 20, 2013 Executive Board & Committee Chair Meeting be approved. Motion passed.

TREASURER’S REPORT

Debra Ness reported that the overall total of accounts is $160,839. The paperwork for the CD approved at the September meeting is in process.

EXECUTIVE MANAGER REPORT

One email vote was held since the last Board meeting. A motion was made to reimburse CSWEA $302 for half of the shortfall of sponsorship of the WEFTEC reception. Motion passed.

OLD BUSINESS

The membership drive was discussed. The information is up on the website. Prizes still need to be secured. An E-blast will go out around January 1st. The membership brochure will be updated by Cheryl by the end of January. An article will also be placed in the next article of the Clarifier. Other activities will be to contact non-members who have attended recent seminars, and operators.

The Clarifier was completed by the temporary editor. It was decided that Karen Dix be used for the 4 articles in 2014 if her fee was comparable to the previous editor. Kathy Cooper will discuss with her. In addition, updating the masthead was discussed and thought unnecessary at this time. Lastly, everyone was reminded that content submitted to the Clarifier should only be authored by members.

NEW BUSINESS
1. Merging the Student Chapters and YP committees was discussed. Most activities of these committees are done together and other associations that they hold joint events with are structured in that way. There will be one chairperson, currently Dan Small, and two vice chairs.

2. Laurie asked if any activities or opportunities for involvement in WEFTEC were identified so that they could be investigated and planned for WEFTEC 2015.
   a. Operators’ bus.
   b. Get more involved with planning the joint reception.
   c. Volunteer to provide tours of the exhibit hall.

3. Greg Weber of WEDA has been representing IWEA at T-CON, a joint event with ISAWWA and CSWEA. This role currently is not connected with a committee and Greg has not been recognized for this efforts. It was decided that this event would fit in under the EPEC committee. Dave Tucker, as chair will contact Greg and welcome him to join his committee and provide support.

4. WEF is conducting a survey with regards to its budget. Tim will complete the survey and forward to the Board and Chairs for review.

5. The upcoming WEFMAX’s were discussed. Good information is presented at these events and attendance at one is encouraged. The agenda will be same at all of them, so it does not matter if we all attend the same one or different ones.

6. There were funds leftover from the YP Chinatown project at WEFTEC. CSWEA was going to forward those to us for the Pulaski Rain Garden. Discussion was held that the funds should stay with the Chinatown project. Kendra will investigate possibly turning over the maintenance of the Pulaski rain garden to the school across the street.

**COMMITTEE CHAIR REPORTS**

**Awards** - Pat Schatz announced the slate of award nominees.

**Biosolids** – Dan Collins reported, the 2014 Biosolids seminar was just held. There were 94 attendees which was slightly down from last year’s attendance.

**Collections** – Tom Woods reported the Collections Seminar on November 14, 2013 was successful with both the number of attendees and exhibitors. The Collections Refreshers for Operators is tentatively planned for March 14, 2014.

**Electrical Power, Energy and Controls** – Dave Tucker reported all planning and preparation for Watercon is complete, John Norton will be moderating. The survey to help identify topics for an energy related seminar is complete and will be going out shortly.

**Governmental Affairs** – Lou Kollias reported the announcements for the January 10, 2014 seminar will be going out shortly. The location is new this year.

**Industrial Pretreatment** – Jim Czarnik reported the IP Dinner on February 19, 2014 at the Clubhouse in partnership with IWWG is all set, the topic will be fracking.

**Laboratory** - Vice-Chair Anas Rebah stated the committee will be repeating the training program aimed at operators again in August 2014 in Champaign. In addition the committee will helping plan and execute the lab portion of the Operators Challenge at Watercon 2014.

**Local Arrangements** – Carlee Sharnhorst asked that a new committee chair be found for 2015 since she no longer lives in Springfield.

**Manufactures’ Advisory Committee** - Peter Lynch reported that the main exhibit hall is sold out, and there are less than 10 booths remaining on the 2nd floor. There will be a “Minute to Win It” competition in the corners of the exhibit hall to help spread traffic throughout.

**Marketing** – Cheryl Kunz reported that she has found some help for getting the postcard mailings completed. There is still a need for additional committee members.

**Membership** – Fred Wu reported that there are currently 786 full members and 17 affiliate members.

**Newsletter** – No further report.
Nominating – Krishna Pagilla announced Dan Collins as candidate for second vice-president. Mark Halm is the candidate for Delegate 2017.

Nutrient Removal and Recovery – Mark Halm reported that NRR Workshop will be held on September 9th, 2014 at the same venue.

Plant Operations – Lee Melcher said the committee has been working on the planning for the Operators Challenge.

Program – Eric Berggren reported most of the moderator slots for the wastewater sessions have been filled; if anyone else is interested to please contact him.

Public Ed & Student Affairs – Norm Rose discussed updating the 10 day Water curriculum, possibly having them done as digital only. There are approximately 10 copies of the old edition left, Laurie Frieders has them.

Safety – Mark Termini begged for nominations for the Burke Safety award.

Scholarship and Charitable Giving – Carlee Sharnhorst reported that pins will again be sold this year. The deadline for scholarship applications is approaching.

Small Systems- Joe Pisula reported that he has been working on getting some additional committee members. A goal for this committee is to have a technical conference, most likely focusing on lagoon systems.

Student Chapters – Lou Storino reported that students participated in the Rockford University wastewater research workshop at WEFTEC along with the Student Design Competition.

Watershed – Steve Zehner reported the committee is working on finishing up the track for Watercon. The committee continues its conference calls and contributions to the Clarifier.

Website – Mary Johnson report the website gets 10-15 hits per day. She has investigated updating the calendar on the site with the web designer and the outcome was to leave it as it is.

Young Professionals – Dan Small reported WaterJam, a fundraiser for the YP service project at WEFTEC, October 5th was a success. The committee also participated in the service project at Haines Elementary in Chinatown. In addition a joint social with ISAWWA and CSWEA was held at Haymarket Brewery November 14th.

Ad-Hoc Midwest Operations Challenge-Greg Garbs reported that preparations are continuing. They are recruiting judges.

Ad-Hoc WEFMAX 2016- Chuck Corley reported the dates and agenda have not yet been determined.

Executive Board Reports

Director 2014-Tim Kluge stated he will be working on a survey for WEF: Member Association Financial Sustainability. Director 2016-Mary Johnson reported she is anticipating a WEF survey to complete as well.

ADJOURNMENT

President Dan Bounds adjourned the meeting.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the December 6, 2013 Executive Board and Committee Chair meeting.