The meeting was called to order at 9:44am by President Lou Storino.

Present: Eric Berggren, Dan Bounds, Dan Collins, Monica Fehler, Laurie Frieders, Glen Gottardo, Bernie Held, Brooke Henry, Lakhwinder Hundal, Mary Johnson, Cheryl Kunz, Kam Law, Kelly Lockerbie, Lou Kollias, Michael Lutz, Lee Melcher, Debra Ness, Alice Ohrtmann, Norm Rose, Rebecca Rose, Kendra Sveum, Lou Storino, Mark Termini, Amanda Withers, Fred Wu.

Approval of Minutes: The minutes of the September 11, 2015 Executive Board and Committee Chair meeting were reviewed.

Kendra Sveum moved and Dan Collins seconded that the minutes be approved. Motion passed.

Executive Managers Report: The Executive Manager reminded all the chairpersons to be choosing dates for their events in 2016 as soon as possible to set the annual calendar.

Treasurer's Report: Debra Ness contacted the Fidelity financial planner. There are several different options and the amount of risk IWEA is willing to assume will need to be evaluated. Since the funds in question benefit the scholarship fund, the scholarship committee needs to be involved in the decision making process.

Lou Storino gathered contacted some possible auditors for quotes on auditing the IWEA books. It was suggested that IWEA just complete a review engagement which is less costly but is sufficient for IWEA’s purposes. This will be done in 2016.

Old Business:

1. Dan Collins gave an update on the conference planning. Exhibitor and sponsor registrations are going well and attendee registration is now open. The program will be available on the website soon. Committees are encouraged to contribute a gift basket for the scholarship fundraiser.
2. John Lamb presented the ad-hoc committees recommendations for changes to the by-laws. The proposed changes will be distributed to the membership via the e-newsletter as well as the Clarifier. The proposed changes will be voted on at the annual meeting.
3. A meeting was held with IAWPCO. Both organizations are in favor to hold a joint conference on April 23-26th, 2017. A memorandum of understanding is in the process of being drafted.

New Business:

1. Kendra Sveum presented the proposed slate of officers to the Board. Kam Law is the candidate for the second vice president and Debra Ness is the candidate for the upcoming WEF delegate opening.

Mark terminimoved and Dan Collins seconded that the slate of officers be approved. Motion passed.

2. Amanda Withers presented the proposed award winners to the Board.

Kendra Sveum moved and Dan Collins seconded that the proposed award winners be approved. Motion passed.

The award winners will be notified and presented their awards at the conference banquet.
3. The cost of the WEFTEC reception held jointly with CSWEA was more than the sponsorships raised. CSWEA is looking for IWEA to reimburse them for half of the shortage. This is not a budgeted item.

   *Eric Berggren motioned and Lou Storino seconded that IWEA reimburse CSWEA in the amount of $4,577.59.*

   More involvement and a formal agreement are needed moving forward. The Executive Manager will draft a letter requesting that a meeting be set up to start planning for 2016 and beyond.

4. Kelly Lockerbie presented some upgrades to the rain garden that the committee feels will help protect the garden and educate the community. The improvement include a sign and a fence. These items were not previously budgeted for.

   *Lou Storinomotioned and Debra Ness seconded that a sign and a fence be purchased for the rain garden not to exceed $350. Motion passed.*

   Lou Kollias has completed his three year term as WEFTEC liaison. Lou Storino is interested in taking his position. Lou Kollias will notify WEF.

**Awards:** No further report.

**Biosolids:** Lakhwinder Hundal reported that the committee has secured speakers for the annual conference including two leading researchers from Purdue and Ohio State. The committee is also helping MWRD put on a biosolids one day workshop on nutrient management in biosolids-amended fields. The workshop date is 1/25/2016.

**Collections:** Tom Woods was absent, members that attended the collections seminar on November 12 reported that it went well.

**EPEC:** Glen Gottardo, the vice chairperson reported the committee has helped provide speakers for the conference.

**Government Affairs:** Lou Kollias reported marketing for the 2016 Government Affairs Conference will begin shortly. It will be held on January 29th, 2016, at the Marriott Burr Ridge.

**Industrial Pretreatment:** Alice Ohrtmann reported that the annual dinner will be held on February 10. EPA Region 5 has committed to providing an update. The dinner will be moving to Ditka’s in Oakbrook.

**Laboratory:** Rebecca Rose reported the hands on workshop at WEFTEC was successful. In addition the committee provided judges for the lab portion of the operations challenge.

**MAC:** The committee will be contacting potential exhibitors to fill the remaining conference booths.

**Marketing:** Cheryl Kunz reported the committee has prepared several marketing pieces for IWEA Events and the conference since the September meeting. Work on the conference program is underway.

**Membership:** Fred Wu reported that he is learning how to work with the new database.
Newsletter: Bernie Held reported that color has been added to the fall edition with a number of color images including several from WEFTEC 2015. The color adds appeal and it will continue to be added in future editions. The committee continues to investigate ways to improve the production and delivery in addition to the improvements already made in the past year.

NRR: Kam Law reported that the committee is providing speakers and moderators for the nutrient track at the conference.

Plant Operations: Lee Melcher reported that the annual Plant Operators Workshop was held on October 22 at the Decatur plant. The event was well attended and informative.

Program: Mike Lutz stated the committee is just waiting on some final confirmations from the accepted speakers. The goal is to have the program available on the website soon. The committees will be notified soon regarding volunteers for moderating.

Public Ed & Student Affairs: Norm Rose reported the committee had a booth at the Illinois State Science Fair Teachers conference on October 22, and 23rd in Tinley Park.

Safety: Mike Harvey was unable to attend but forwarded a report that the new mission statement of the committee is: Provides educational support, expert speakers, and seminars for IWEA and its membership relative to safety, and safe operations at wastewater facilities, and security of wastewater facilities.

Scholarship and Charitable Giving: Carlee Sharnhorst reported the scholarship is being advertised and the application deadline is 1/15/2016.

Social Media: Brooke Henry reported that she has been keeping all IWEA’s social media accounts up to date.

Watershed: Dan Bounds reported that the committee continues its monthly conference calls and contributions to the Clarifier. A full day track was developed for the upcoming conference and the committee will be providing moderators as well.

Website: Mary Johnson reported the registration for the government affairs conference is open and it was created on the new website registration system.

YP’s: Kelly Lockerbie reported that a fun YP Social on beer brewing was held on Saturday, September 12. In addition the committee met to do the fall clean-up of the rain garden on November 7 with pizza afterward and that a joint Whirlyball social was held with CSWEA on November 21st. Kelly Lockerbie has also been working with Professor Jeremy Guest at U of I to help coordinate YP/Student events at the annual conference.

Delegates Report:

Mark Halm reported he is serving on the utility of the future workgroup. There have been two conference calls. The objective of the committee is:

‘How can we make our WWTPS Green factories without staggering investments?’
The committee is coordinating with other standing WEF committees and WERF to develop a survey to bring to MA’s and their respective utility members.

President Lou Storino adjourned the meeting.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the December 4, 2015 Executive Board and Committee Chair meeting.

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Lou Storino, President                                  Date Approved