The meeting was called to order at 9:40 am by President Lou Storino. He welcomed the new committee chairs, Brooke Howard, Social Media, Kelly Lockerbie, Students and Young Professionals, Alice Ohrtmann, Industrial Pretreatment, and Michael Lutz, Program.


Approval of Minutes: The minutes of the December 5, 2014 Executive Board and Committee Chair meeting were reviewed.

Mark Halm moved and Dan Collins seconded that the minutes be approved. Motion passed.

The minutes of the April 17th, 2015 Long Range Planning meeting were reviewed.

Mary Johnson moved and Mark Termini seconded that the minutes be approved. Motion passed.

Executive Managers Report: The Executive Manager reminded everyone to please send their reports electronically, in PDF for easy archiving and please use the committee name and meeting date in file name.

Old Business:

1. The new website is in process and will cost approximately $300.00 more than the original bid as there were more website pages to be transferred than estimated. The affiliate members are in the new database and they are working on converting the WEF members. The new website will hopefully replace Constant Contact. Mary asked for picture of Illinois water to put on the new site.

2. Brooke Henry is the new Social Media chair. She is working on getting Instagram set up for event pictures and a new Facebook page. She will also be posting on those as well as the LinkedIn and Twitter site IWEA already has. She would like everyone to send her any items of interest for this. She will also be posting new members. It was requested that she put together brief list of ways members with their own LinkedIn pages can share this information with their network. A Facebook “Like” link will be sent with the August E-News.

New Business:

1. Statistics from the past years events were reviewed. Need to make sure all costs are covered in the pricing items like PayPal fees, and staff time. The additional charge for non-members will be continued. The Board will review and set the event pricing for the year.

2. 2016 Annual conference
   a. Formal planning meetings for the will start July 9.
   b. Social Media and the new YP Chair will be added to the email group.
   c. Call for abstracts is going out end of month.
   d. Marketing would like the same budget.
   e. Postcards are being developed for call for abstracts and save the date.
f. Sponsorships will stay at same levels with minor changes in what is included. Banquet Sponsor will be added.
g. MAC requested the exhibit hall schedule be changed to Monday and Tuesday.
h. Ads in the program book were popular but against current policy.
i. Event cancellation insurance will be investigated.

Mary Johnson moved and Eric Berggren seconded that the policy regarding the prohibition of paid advertising in IWEA publications and website be amended to allow paid ads in event programs. Motion carried.

3. The Safety Committee would like to widen its focus to include security and rename the committee. This would align with the WEF committee. The chair needs to send a memo to the president for consideration. Overlap and collaboration opportunities with the EPEC committee should be explored.
4. Lou Storino went over the SWOT analysis that was done at the Long Range Planning meeting with the committee chairs.
5. The constitution and bylaws need to be reviewed as there are some that are not current. John Lamb volunteered to spearhead this effort.
6. The concept of annual sponsorships was explored as an idea coming out of the Kansas Wefmax. General consensus was that it would not work in our area.
7. Discussion with IAWPCO for a joint 2017 conference are underway. The next meeting is in late July.
8. Upcoming events and opportunities to volunteer at WEFTEC will be promoted in the E-News. The Executive manager will provide the website chair with the text.

Treasurer’s Report: Debra Ness gave a summary of all accounts.

Lou Storino moved and Mark Halm seconded that an additional $10,000 CD be purchased.

Motion carried.

The draft budget was reviewed. The conference calling line will be budgeted for in the executive board account as will the annual presidents thank you dinner.

Mary Johnson moved and Mark Halm seconded that the budget be approved with the discussed changes to the executive board budget made. Motion carried.

Committee Reports:

Awards: Amanda Withers reminded everyone that she needs nomination by October. A description and nomination form along with lists of past winners in on the website.

Biosolids: Lakhwinder Hundal forwarded a report that the committee has begun planning a full day of programming for the annual conference. The committee is also working on growing its members and had one new person join the committee.

Collections: Tom Woods was unable to attend but reported that the collections seminar on November 12 at the Lisle Hyatt. Planning will start on June 30. In addition the committee will start to plan the bi-annual collections system exam refresher that is traditionally held in late February.
**EPEC:** Gerry Ryan was unable to attend but sent in a report. Glen Gottardo is the new vice-chair, and the committee is looking to recruit two new members. The committee is looking at focusing more on controls versus strictly on energy savings.

**Government Affairs:** Lou Kollias was unable to attend at last minute. The committee will begin planning the 2016 Government Affairs Conference in September.

**Industrial Pretreatment:** Alice Ohrtmann reported that Sara Arabi is the new vice-chair. The committee will begin planning for the 2016 joint industrial pretreatment dinner with IWWSG and that they will be combining with the lab committee to plan programming for the annual conference.

**Laboratory:** Rebecca Rose reported that the committee is continuing to prepare for their hands on workshop at WEFTEC this year and will be teaming with the industrial pretreatment committee to plan programming for the annual conference.

**MAC:** No further report.

**Marketing:** Cheryl Kunz could not attend but forwarded a report. In addition to items covered under conference planning, the committee has supported the marketing for the annual golf outing and completed the first two postcards to begin marketing the 2016 conference.

**Membership:** Fred Wu reported that there are 722 WEF/IWEA memberships and 83 affiliate members. He is expecting membership to go up as WEFTEC approaches. WEF is raising its membership dues.

**Newsletter:** Bernie Held reported that the committee has started to track the costs of generating each issue of the newsletter. In addition the committee is investigating the reasons for the lag time between when an issue is printed and when it is received by members. Estimates for printing from companies located near major postal service distribution centers are being pursued. Postage options are also being examined.

**NRR:** Kam Law forwarded a report that the committee has finalized the program for the annual nutrient workshop to be held September 3. Marketing will begin soon.

**Plant Operations:** Greg Garbs reported that planning for the operations challenge at the conference will be starting up. He would like to see the event stay in the exhibit hall. In addition the committee has a tour of the New Lenox plant set up for operators on July 16, 2015.

**Program:** Mike Lutz stated called for abstracts is out. Asked committee who were putting together tracks for the conference to have their speakers go through the main abstract/speaker tracking process.

**Public Ed & Student Affairs:** Norm Rose reported the committee attended IJAS in Carbondale in May to judge. The Executive Board decided at the Long Range Planning meeting to not update the 10 day water curriculum due to few requests for it and the wealth of on-line resources.

**Safety:** No further report.
Scholarship and Charitable Giving: The committee will be updating the scholarship application where necessary and begin on soliciting scholarship applications. The committee will be selling gift baskets at the annual conference again. Pins for 2016 will be ordered in the fall. There were no grant applications received. Contributions to WERF and Water for people will continue at the same level as previous years.

Watershed: Dan Bounds reported that the committee is focusing planning content for the annual conference. Gunilla Goulding is the vice chair and there are three new members. The committee continues its monthly calls, which have evolved to be more educational in nature with planned topics and speakers to provide value to the committee members. The committee consistently provides content to the Clarifier.

Website: Mary Johnson reported that WEF is offering to help MA’s with logo updates. Mary submitted IWEA’s and WEF is working on the requests in the order received.

YP’s: Kelly Lockerbie is the new chairperson. The committee is currently working on planning an event calendar for the coming year and growing the committee.

WEFMAX 2016: Chuck Corley reported that planning meetings are being held monthly at MWRDGC with a call in option available. The Thursday evening social event will be at the Mid America Club.

Delegates Report: Mary Johnson reported that she attended the Kansas WEFMAX along with Mark Halm, Chuck Corley, and Lou Storino. An article on this event will be submitted to the Clarifier. The topics of interest presented were corporate sponsorships and paid staff.

President Lou Storino adjourned the meeting.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the June 19, 2015 Executive Board and Committee Chair meeting.

______________________________           __________________
Lou Storino, President                                  Date Approved