The meeting was called to order at 9:38 am by President Kendra Sveum.

Present: Eric Berggren, Dan Bounds, Chuck Corley, Dan Collins, Laurie Frieders, Michael Harvey, Bernie Held, Lakhwinder Hundal, Mary Johnson, Tim Kluge, Kam Law, Lee Melcher, Geri Ryan, Carlee Scharnhorst, Daniel Small, Lou Storino, Kendra Sveum, Mark Termini Fred Wu.

Approval of Minutes:
The minutes of the June 20, 2014 Executive Board and Committee Chair meeting were reviewed.

Debra Ness moved and Mary Johnson seconded that the minutes be approved. Motion passed.

Treasurer’s Report

Executive Managers Report

E-Mail Vote to pass the corrected budget. Motion passed.

E-Mail Vote to approve the 2015 Conference Marketing Budget as amended by removing advertisement in WE&T. Motion passed.

E-Mail Vote to upgrade the website not to exceed $6000. The $3000 will only provide mainly a visual upgrade. The $6,000 will provide increased functionality and better mobile access along with a visual update. Motion passed.

Old Business:

1. Conference planning
   a. The program committee has confirmed several key notes and response to the call for abstracts was good.
   b. Vendor registration is open and is two thirds sold.
   c. Attendee registration will open shortly.

New Business:

2. WEF has extended the deadline for submitting MA dues amounts. IWEA has not increased for many years and the dues amount is currently not covering even the basic costs of providing the newsletter. IWEA dues are lower than most other MA’s. Dues will be raised to $25.00.
3. IEPA may be moving forward on requiring continuing education for operators. The membership will be polled and a letter drafted to IEPA based on the poll. Dan Bounds and Amanda Withers will work on the text for the poll and Mary Johnson will post and announce the survey. Tim Kluge volunteered to consolidate the poll responses.
4. Cheryl Kunz was the winner of the membership drive raffle.
5. The Treasurer reported that the software being used is old and not working properly, and the laptop will not support updated software.
Lou Storino motioned that a new laptop and software be purchased at a cost not to exceed $2000.00. Mary Johnson seconded the motion. Motion passed.

6. Kendra Sveum will be trying to arrange an informal meeting with Central States board members prior to the joint reception at WEFTEC.

Committee Reports:

Awards: Amanda Withers was not present but sent a reminder that the awards nominations were due by Friday, October 3.

Biosolids: Lahkwinder Hundal, the co-chair reported that Soil in the City was successful. From the profits, $2000.00 will be retained by IWEA for providing registration and marketing support, and the rest will be earmarked for start up costs for the next event. IWEA will be holding the funds for the USDA as they do not have the means.

Collections: Tom Woods reported that planning for the collections seminar on November 13th is underway. It will be at the Lisle Hyatt as in previous years.

EPEC: Gerri Ryan reported that the committee is supporting the program for the Plant Operations Seminar in October and is working on programming for the conference.

Governmental Affairs: Lou Kollias reported that committee will be meeting in late September to plan for the January seminar.

Industrial Pretreatment: Jim Cznarik reported that the annual pretreatment dinner with ISWWG will take place at the Clubhouse once again in February.

Laboratory: Rebecca Rose was absent but the Lab Seminar was held in Champaign in August. There were 23 attendees and the event made a small profit.

MAC: No further report.

Marketing: Cheryl Kunz reported that she has been focusing on all the various aspects of the conference marketing, including mailers and press releases. In addition she is working on researching firms that can combine the marketing and website tasks so that there is a cohesive look.

Membership: Fred Wu reported that the membership drive netted 35 new members.

Newsletter: New chairperson Bernie Held reported that he and the editor will be having a meeting soon.

NRR: Kam Law reported the nutrient workshop was very successful. There were 137 attendees.

Plant Operations: Lee Melcher reported that the tour of the Stickney plant was successful. Registration is open for the upcoming plant operations seminar at Aqua Aerobics next month. Lee thanked the EPEC committee for soliciting speakers for the program. The committee is planning on contributing articles to the Clarifier. Planning for the operations challenge is continuing.
**Program:** No further report.

**Public Ed & Student Affairs:** Norm Rose was unable to attend. Norm would like to find a new chairperson for this committee.

**Safety:** Michael Harvey introduced himself as the new chair of the committee.

**Scholarship and Charitable Giving:** Carlee Scharnhorst reported a $500 grant was awarded to Engineers Without Borders. The guidelines for grant applications has been changed to reflect that requests will be reviewed annually in April in order to coordinate with the budgeting process. The golf outing raised $1250 for the scholarship fund. Pins for 2015 will be ordered soon. The committee will begin promoting for this year’s scholarship.

**Small Systems:** No report.

**Watershed:** Dan Bounds reported that the committee is focusing planning content for the annual conference. Dan will be chairing the committee once he is off the Board.

**Website:** Mary Johnson reminded everyone that IWEA has a Linkedin site and to forward anything they want tweeted by IWEA to Andy at Aqua-Aerobics. Mary is continuing to investigate options for updating the website along with the Marketing Chairperson. Registration for conference attendees will be posted shortly.

**YP’s: WEFMAX 2016:** Chuck Corley shared his proposed plans for WEFTEC and an updated budget. The Board would like to Chuck to investigate other option for the dinner, as the proposed dinner/boat trip is expensive.

**Delegate 2015:** Tim Kluge is completing his tour as delegate at the end of the month.

**Delegate 2016:** No report.

President Kendra Sveum adjourned the meeting.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the September 12, 2014 Executive Board and Committee Chair meeting.

___________________________________  __________________
Kendra Sveum, President                  Date Approved