The meeting was called to order at 12:14 p.m. by President Cheryl Kunz.

**Present:** Dan Bounds, Ryan Christopher, Karen Clementi, Dylan Cooney, Nathan Davis, Ted Denning, Laurie Frieders, Glen Gottardo, Paul Hurley, Mary Johnson, Lynn Kohlhaas, Nina Kshetry, Cheryl Kunz, Michael Lutz, Peter Lynch, Meagan Matias, Lee Melcher, Alice Ohrtmann, Rebecca Rose, Keith Richard, Barbara Scapardine, Lou Storino, Amanda Withers, Fred Wu, Mike Zigulich.

Guest: Jerry Ruth

Cheryl welcomed all present and asked them to introduce themselves. New committee chairs as of the conference are: Awards, Kelly Lockerbie; Government Affairs, Nathan Davis; Biosolids, Kumar Kuldip; and Membership, Anthony Giovannone.

Jerry Ruth of Trotter and Associates attended as guest of Peter Lynch. Peter asked that Jerry be approved as the vice-chair of the MAC committee. Mike Zigulich, also in attendance, was recently appointed as the new Vice-Chair of Operator Training.

**Approval of Minutes:** The minutes of the December 7, 2018 Executive Board and Committee Meeting were distributed via email prior to the meeting. Alice Ohrtmann had forwarded minor typographical corrections.

Lou Storino moved, and Fred Wu seconded that the minutes from the December 7, 2018 meeting be approved. Motion passed.

**Treasurer’s Report:** Lou Storino asked that the committee work budget plans be submitted by April 1, 2019. The deadline is a little early this year to facilitate a budget discussion at Long Range Planning scheduled for April 12, 2019. The financial audit has been completed. There were no major deficiencies.

**Executive Manager Report:** There was an E-vote on January 8, 2019.

Lou Storino moved and Kam Law seconded the motion that IWEA co-sign WEF’s Water Infrastructure Letter to Congress. Motion passed.

WEF prepared the letter because they were urged by key congressional committee staff to push Congress to include water infrastructure in the bill because there have been reports that the bill may only be surface transportation. Originally the letter was intended to be co-signed by national water and environmental organizations, but it generated so much interest from state and regional groups that they were invited to sign it too.

IWEA’s policy 006 was reviewed and discussed prior to the e-vote and consensus was that signing this letter did not contradict the policy. It was also noted that Policy 006 is not in-line with WEF’s policy in these matters and it should be addressed during the policy review.

**Old Business:**

1. The ad-hoc committee led by John Lamb is working on the policy review.
2. Advertising for a lead for the Student Design Competition was completed. One person has expressed interest so far.
New Business:

1. Amanda Withers distributed a proposal that the Local Arrangement Committee be reinstated. President Cheryl Kunz appointed Amanda as the chair of the re-appointed committee and thanked Amanda for volunteering.

2. Lee Melcher reported that John Lamb would like to step down as chair of the golf committee. None of the other members of the committee can step into that role. It was suggested that perhaps Dan Collins would be interested.

3. Discussion was held regarding the conference:
   b. An attendee survey is being developed for distribution shortly.
   c. Mobile Session moderator suggested there might be more participants if it was only an hour.
   d. The itinerary for the InFlow students worked well, a similar one-day program for the ERTC students should be proposed.
   e. Positive comments on starting technical sessions at 9am.
   f. Positive comments on directing attendees to all corners of the exhibit hall.
   g. Some exhibitors did not realize they could participate in the basket raffle.
   h. Need to get the basket raffle to go quicker.
   i. Exhibitors commented they wished their donated baskets were displayed in their booths.
   j. Need to work on projectors and projector placement so that the image fills the screen.
   k. There was intermittent microphone interference where Plaza A/B was being broadcast in the exhibit hall and Plaza C/D interrupting other speakers. This is a Crowne issue.
   l. Moderators need to reinforce all speakers using the microphones.
   m. Figure out how to avoid using personal laptops.
   n. It was suggested that IAWPCO could announce the winner of the Operator Challenge at the Wednesday night banquet and IWEA could include the previous years winner at the Monday night banquet to help raise awareness and participation in the event.
   o. There were positive comments made about having the banquet on-site. Crowd may not feel the same in April.
   p. Need to determine how to better handle the awards presentation when there are no nominations for a particular award.

At 12:59 President Cheryl Kunz asked for a motion to adjourn the meeting as technical sessions would be starting again. Mary Johnson moved and Fred Wu seconded that the meeting be adjourned.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the February 13, 2019 Executive Board and Committee Chair meeting.

______________________________           __________________
Cheryl Kunz, President                                  Date Approved