The meeting was called to order at 9:42 am by President Dan Collins.

**Present:** Dan Bounds, Ryan Christopher, Dan Collins, Laurie Frieders, Brett Garelli, Mark Halm, Paul Hurley, Mary Johnson, Cheryl Kunz, Kam Law, Kelly Lockerbie, Michael Lutz, Debra Ness, Rebecca Rose, Alice Ohrtmann, Keith Richard, Gerry Ryan, Lou Storino, Mark Termini, Fred Wu.

**Approval of Minutes:** The minutes of the June 16, 2017 and the Long Range Planning Meeting minutes from September 12, 2017 were reviewed.

- Mark Termini moved and Debra Ness seconded that the minutes from the Long Range Planning meeting as amended be approved. Motion passed.
- Mark Halm moved and Kam Law seconded that the minutes from the June 16, 2017 Executive Board and Chair be approved. Motion passed.

**Treasurer’s Report:** Lou Storino detailed the balances of all accounts. The general fund has $150,583 in it after the proceeds from the conference were deposited. The credit card and bank accounts have been updated to reflect the new treasurer.

**Executive Manager’s Report:** There were two E-Mails votes held since the June 16th meeting:

- June 30, 2017: Lou Storino moved and Mark Termini seconded that the second draft budget be approved as corrected and adjusted. Motion passed.
- July 25, 2017 Dan Collins made a motion to increase members’ dues by $5.00. Cheryl Kunz seconded. Motion passed.

**Old Business:**

The WEFTEC Reception will be held at the conference headquarters hotel. We are still short approximately 8 sponsors to cover the cost of the minimum F&B. CSWEA is checking to see if the F&B minimum could be lowered. The amount of food was minimized in favor of more drink tickets as advance registration is already at 500 people.

**New Business:**

1. Eric Berggren has resigned as he was relocated back to Nebraska. The position will remain unfilled for the rest of the year and two new Board members will be nominated in December.
2. President Collins went over the Long Range Planning minutes with the committee chairs. All details of the update can be found in the minutes of this meeting. Discussion highlights:
   a. Brett Garelli is on the committee with Bruce Butler that is working on the operator certification program. He will connect with Bruce to determine what the reporting requirements will be.
   b. Mark Termini will reach out to Lee Melcher to determine who will reach out to IAWPCO to see if IAWPCO is interested in partnering in operator training events.
   c. Laurie Frieders will investigate how to submit programming to IEPA for credit approvals.
   d. Chairs are to provide their quarterly reports at least three days prior to the meeting and copy the President as well.
Committee Reports:

**Annual Conference:** Kam Law, Mike Lutz and Laurie Frieders gave the following updates. The conference planning committee has held a few conference calls. Call for abstract deadline was just extended until the end of the month, but will be technically left open until the program committee meets to select them. Goal is to have program set by mid-December. Exhibitor registration will be open shortly. The venue contract is in process. A RFP has gone out for April dates and February dates in 2019. It will be more advantageous to negotiate a two year contract. Amanda Withers will be exploring banquet options, several chairs present expressed the Inn at 835 be investigated. The YP Poster session and reception will be combined for 2018 without a panel discussion.

**Amanda Withers** was unable to attend but sent a reminder to turn in nominations. The deadline is October 27, 2017.

**Biosolids:** Ryan Christopher reported the committee is working on speakers for the annual conference. In addition they are investigating places for a volunteer opportunity for the committee as well as all IWEA members to get involved in.

**Collections:** Dan Small was absent. Registration for the collections seminar is open. There have been some registrations of exhibitors already. It is scheduled for November 2nd at the Lisle Hyatt.

**EPEC:** Gerry Ryan stated that the wind farm fieldtrip will be held in the spring. The committee is working on planning sessions for the annual conference including a roundtable.

**GOLF:** Mark Halm reported for John Lamb. Eighteen people responded to the survey. The committee is reviewing them for planning the 2018 outing.

**Government Affairs:** Lou Kollias reported via email that planning for the 2018 Government Affairs Conference will start in early October will be held on January 19th, 2018, at the Marriott Burr Ridge.

**Industrial Pretreatment:** Alice Ohrtmann reported that the annual dinner will be held on February 21, 2018. The dinner will be at Ditka’s in Oakbrook. They are currently waiting for confirmation of the speaker.

**Laboratory:** Keith Richard reported that the committee will be providing several judges for the lab portion of the operators challenge at WEFTEC. In addition they are working on providing speakers for a half day lab session at the conference as well as holding the BOD workshop again.

**LIFT:** Brooke Henry was absent and therefore unable to give a recap of the LIFT conference she attended. The committee is currently planning a new technologies dinner to be held prior to year-end. It will be held at Rock Bottom and will feature the MWRD O’Brien plant pilot project.

**MAC:** Peter Lynch was absent. He has been securing sponsors for the WEFTEC reception as well as helping ready the 2018 exhibitor marketing materials.

**Marketing:** Cheryl Kunz reported that postcards for NRR, Call for Abstracts, and Exhibitor Registration postcards were developed and sent. In addition Cheryl has updated the Exhibitor Fact sheet and Sponsorship opportunities and submitted them the planning committee for approval.
**Membership:** Fred Wu reported that we have 918 members currently. He has been working on scrubbing the database of duplicate records.

**Newsletter:** Bernie Held was unable to attend but wanted to remind everyone to take pictures and provide articles for the newsletter. The upcoming one typically focuses on the conference. The deadline is October 15th.

**NRR:** Brett Garelli reported that the September 6th seminar went very well. Attendance was a little lower than the previous years but it was profitable.

**Plant Operations:** Lee Melcher was absent but forwarded a report that the 2017 Plant Operators Workshop was sold out. It was held at the Rock River Water Reclamation District on August 30th. The committees focus going forward will be on operations challenge for the conference.

**Program:** No further report.

**Public Ed & Student Affairs:** Norm Rose was absent. Becky Rose reported that the committee will be participating in three upcoming events: a career fair, Chemistry week and the Illinois Teachers Conference.

**Safety:** Dan Rivera reported that he is still working with the Oswego Fire Department to come up with a confined space entry training/live demonstration and possibly a CPR class.

**Scholarship and Charitable Giving:** Paul Hurley reported that the draft for the new Illinois Public Service Institute was complete and will be distributed for review.

**Social Media:** Meagan Matias was absent. Mary Johnson reported that Megan will also be taking over the E-news. Please remember to forward items to her for publication and to Like or Follow IWEA social media accounts.

**Watershed:** Dan Bounds reported the committee is working on planning 2018 conference track. Scott Twait and IEPA staff will give program updates. The committee is also planning a one-day seminar on MS4 Permit implementation in the spring. It will be joint with ASCE/EWRI. Quarterly MS4 Permit program calls with IEPA continue to be a focus. Still working on concept for committee website to be MS4 program guidance center. He also reported he has a new committee member, Anjulie Cheema, CH2M.

**Website:** Mary Johnson shared three options for the website refresh. It will cost about $2500. She has also completed registrations for the NRR, Plant Operations and Collections events in addition to working on setting up the various registration pages for IWPC 2018. She is investigating a separate page for IWPC 2019 that will use the database for both groups to simply record updates and tracking education credits.

**YP’s:** Kelly Lockerbie reported that since the June meeting a golf clinic was held at Golf Center in Des Plaines and there was a YP tour of the St. Charles wastewater plant. Coming up is the Presidents BBQ on September 23rd and YP’s will be volunteering at the WEF Service Project on Saturday of WEFTEC and gathering for happy hour after.
**Delegates Report:** Mark Halm reminded everyone that he will fall off as Delegate at WEFTEC and Rebecca Rose will be start. He has been on the committee that developed an "elevator speech" for members to use to convey the importance of investing in water and its infrastructure. Debra Ness is on the same committee and had nothing further to report.

President Dan Collins adjourned the meeting.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the September 23, 2017 Executive Board and Committee Chair meeting.

_________________________________________  ____________________________
Dan Collins, President                        Date Approved