The meeting was called to order at 10:54 am by President Dan Collins.

Present: Amanda Withers, Eric Berggren, Dan Bounds, Dan Collins, Laurie Frieders, Brett Garelli, Mark Halm, Brooke Henry, Mary Johnson, Cheryl Kunz, Kam Law, Peter Lynch, Michael Lutz, Megan Matias, Debra Ness, Norm Rose, Rebecca Rose, Alice Ohrtmann, Keith Richard, Dan Rivera, Dan Small, Lou Storino.

Approval of Minutes: The minutes of the December 2, 2016 Executive Board and Chair Meeting and the Annual Business Meeting, April 25, 2017 were reviewed.

Lou Storino moved and Debra Ness seconded that the minutes be approved. Motion passed.

Treasurer’s Report: Debra Ness detailed the balances of all accounts. IWEA is in good financial standing.

Old Business:

WEFTEC Reception will be held at the conference headquarters hotel. CSWEA did not want to consider outside venues. Peter Lynch volunteered to work on the joint planning committee.

New Business:

1. Treasurer Debra Ness presented the draft budget for review. Changes for this year include:
   a. LIFT committee is seeking funds to attend an upcoming conference. Expenses are expected to be approximately $1000. Attending will help generate ideas for committee events.
   b. $1000 was added to the YP Budget for attendance of a committee member at WEF’s YP Summit.
   c. $5000 was set aside for the WEFTEC reception.
   d. $500 was added for sponsorship of the service project at WEFTEC.
   e. Chuck Corley requested that a SJWP sponsorship be included for $1000. This is not something done in the past. It was agreed that more information is needed. What other MA’s are contributing and at what level.
   f. The budget includes money for a website refresh.

   There were other minor additions and corrections. Debra Ness will make all the changes to the draft budget and redistribute it for an email vote.

2. Debra Ness is retiring as Treasurer, Lou Storino volunteered to take over this position.

   Mary Johnson moved and Dan Collins seconded that Lou Storino be appointed Treasurer. Motion passed.

3. The 2018 annual conference will be held jointly with IAWPCO at the Crowne in Springfield, April 16-18. Planning calls have just started.

4. The reassignment of committee liaisons was postponed until the Long Range Planning meeting.
5. The process for handling committee applications was reviewed. The executive manager will forward the application to the committee chairs the member was interested in joining. The President will be copied as well. Committee chairs are to reach out to the member and welcome them to the committee. At this point none of the committees are closed to new members.

6. Cheryl Kunz gave a brief update on her attendance at the WEFMAX in Austin, Texas.

**Committee Reports:**

**Annual Conference:** No further report.

**Awards:** Amanda Withers reported that work is beginning on the application for the WEF MA of the year award. She will be sharing sections of the last application with others including the executive manager and Mary Johnson for suggested updates and revisions.

**Biosolids:** No report.

**Collections:** Dan Small reported that the collections seminar is scheduled for November 2\(^{nd}\). The new vice chair is Todd Bonk.

**EPEC:** Glen Gottardo reported the committee is planning a trip to a wind farm.

**GOLF:** John Lamb reported that a little over $7000 was raised for scholarships. A survey is being sent to this year attendees for insight on planning next year’s outing.

**Government Affairs:** Lou Kollias reported via email that the 2018 Government Affairs Conference will be held on January 19\(^{th}\), 2018, at the Marriott Burr Ridge. Planning will begin in September.

**Industrial Pretreatment:** Alice Ohrtmann reported that the annual dinner will be held on February 21, 2019. The dinner will be at Ditka’s in Oakbrook.

**Laboratory:** Keith Richard is the new laboratory chairperson. The committee will be holding the lab workshop again at the 2018 conference. However, the committee is suggesting that a small fee be added to sign up for it due to the amount of no shows and the cost involved in putting the workshop on.

**LIFT:** No further report.

**MAC:** Peter Lynch reported that committee will supporting the exhibitor booth registration at the nutrient seminar and is starting work on exhibit floor for the conference.

**Marketing:** Cheryl Kunz reported that press releases for the 2017 award winners were completed and sent out. The committee also prepared the golf postcard mailing and proofed the last edition of the Clarifier.

**Membership:** No report.

**Newsletter:** Bernie Held was unable to attend but forwarded a report showing the costs to produce the newsletter for the last year. Current production and mailing costs are roughly $6.50 per issue. Bernie also reported that he would like to step down as chair.
NRR: Brett Garelli reported that the committee is working on finalizing the program for the September 6th seminar. It will be held at the Medinah Shriners again.

Plant Operations: Lee Melcher was absent but forwarded a report that the committee is planning the 2017 Plant Operators Workshop which will be held at the Rock River Water Reclamation District on August 30th.

Program: Mike Lutz reported the Call for Abstracts is being planned. Deadline in mid-September.

Public Ed & Student Affairs: Norm Rose reported that his committee participated in a student outreach program in Aurora in conjunction with CSWEA.

Safety: Dan Rivera reported that he is working with the Oswego Fire Department to come up with a confined space entry training/live demonstration. A CPR class is also a possibility.

Scholarship and Charitable Giving: Paul Hurley reported the committee is investigating a new sponsorship for the Illinois Public Service institute.

Social Media: Megan Matias is the new social media chair. Please remember to forward items to her for publication and to Like or Follow IWEA social media accounts.

Watershed: Dan Bounds reported that 2017 conference track went well. Scott Twait replaced Bob Mosher for IEPA for water quality standards update. Panel discussion format for afternoon was well received. Quarterly MS4 Permit program calls with IEPA still a focus. Want to revamp committee website to be MS4 program guidance center. A standalone seminar is being planned on MS4 Permit implementation, Spring 2018. Will be joint with ASCE/EWRI, or APWA.

Website: Mary Johnson reported that she is working on a refreshed look for the website. She is also working on investigating registration programs for IWPC.

YP’s: Kelly Lockerbie reported the Spring cleanup of the rain garden will be held soon. Other upcoming activities include a tour of the St. Charles plant in mid-July as well as a golf clinic.

Delegates Report: No report.

President Dan Collins adjourned the meeting.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the June 16, 2017 Executive Board and Committee Chair meeting.

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Dan Collins, President          Date Approved