



Illinois Water Environment Association
Executive Board and Committee Chair Meeting
June 25, 2010

The Illinois Water Environment Association Executive Board and Committee Chair Meeting was called to order by President Dennis Priewe at 9:34 AM, June 25, 2010 at the Starved Rock Lodge in Utica, IL.

Present at the meeting were Dan Bounds, Dan Collins, Chuck Corley, Ted Denning, Caitlin Feehan, Mark Halm, Mary Johnson, Lou Kollias, Cheryl Kunz, John Lamb, Carlee McKenzie, Krishna Pagilla, Dennis Priewe, Laurie Riotte, Rebecca Rose, Pat Schatz, Lou Storino, Mark Termini, David Tucker, Heather Wachter, Amanda Withers

MINUTES/APPROVAL

The minutes from the March 3, 2010 Executive Board and Committee Chair Meeting and the April 30, 2010 Long Range Planning Meeting were reviewed. Mark Halm made a motion that the minutes from both meetings be approved, Ted Denning seconded it. Motion Approved.

OLD BUSINESS

1. The draft 2010-2011 Budget with changes discussed at the previous meeting was reviewed. It was decided that the marketing budget should be increased to \$2000, and that the Plant Operations Seminar budget be revised to \$3000 for income and \$2000 expenses due to expected lower attendance. It was also noted that that membership dues collected from WEF were down in comparison to previous years. It was not clear if the money collected at the annual conference for non-members, which included a year's membership were separated from the conference income. Laurie Riotte will check with the Treasurer who was absent, but Laurie felt it probably had not been separated.

Ted Denning moved that the draft budget be approved with the above changes to the marketing and plant operations items be made. Lou Kollias seconded. The motion carried.

2. Dennis Priewe reported that the meeting with ISAWWA regarding the joint conference went well. The MOU has been signed by both IWEA and ISAWWA. Based on surveys taken after their conference, ISAWWA is now leaning towards keeping an every other year joint conference. However, Laurie Daugherty is going to bring up IWEA's interest in having an every year joint conference at their July Board meeting.
3. Mary Johnson estimated that \$250 would have been spent on attendee gifts at the conference in March. Attendee's had been told that a donation would be made to Haiti Relief in lieu of a conference gift.

Mary Johnson moved and Amanda seconded that this amount be donated to IIT's Haiti Outreach Project. Motion passed.



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4. Dennis Priewe reported that the WEF suggested review of IWEA's Constitution and Bylaws was completed by Attorney Alan Cooper. The Illinois Not for Profit rules state that there must be an officer of the Board to certify the bylaws and to also witness the Presidents signature certifying the meeting minutes. Options are to fill the Secretary position and have them responsible for just those two duties, have a Secretary/Treasurer position as in the past (would require another Bylaw change) or to have a Board member hold two positions. Dennis was going to ask Alan if the Executive Manager could also hold the Secretary position.
5. Laurie Riotte followed up with Community Bank for possible ways to make deposits without the lockbox as the lockbox was costly on a per check basis. The bank has decided to provide the lockbox to IWEA at no charge as long as the activity does not significantly increase.

NEW BUSINESS

1. Previously, an email motion was passed to partner with the EPA for an Asset Management Workshop. John Lamb and Chuck Corley both brought up that recent attempts to hold this Workshop had been cancelled or had lost money. However, these were three day events and EPA is looking to do it as a 1 day jointly with IWEA. Amanda Withers is waiting for additional information regarding the agenda and the possibility of using meeting rooms at the EPA office. She will report to the Board when she has more information and a decision can be made whether we will continue to pursue this opportunity.
2. Krishna Pagilla has been in contact with the WEF staff in charge of planning the 2011 WEF Energy and Climate Change Conference in Illinois. Krishna wants IWEA to be very active in the planning and staffing of this Conference. CSWEA was invited to participate as well.
3. Mary Johnson's committee has done a draft scholarship application and asked the Board and Chairs to review it and make suggestions. The following suggestions were made: add parameters to the essay requirements, require two references, and require that applicants be an Illinois resident, or attending an Illinois school. In applying for the scholarship, the prospect would also become a complimentary member of the IWEA for one year, and there should be wording that the winner would need to provide their social security number so IWEA can file a 1099. In addition, applicants should be given the option of submitting the application on line or by mail. Mary will make changes and email it out to the Board and Chairs.
4. Due to numerous requests for attendee lists from the vendors at the conference, IWEA's current practices were discussed. Most other Conference's have the attendees printed right in the program or provide them in some other way. General opinion was that IWEA depends on vendors attending the conferences and that the



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information would not be abused. Laurie Riotte will draft a policy to be reviewed and decided upon for consistency.

5. Laurie Riotte brought up the unusual cancellation clause that was in the contract from the Lisle Hyatt for the Collection Systems Seminar. While this has had a successful track record, it was thought that a \$5000 cancellation policy for any reason was a bigger risk than IWEA should agree to. Laurie will contact Al Hollenbeck, the chairman to either work with the hotel to get a standard cancellation clause in the contract due to our relationship with the hotel, or consider other venues.
6. Dan Bounds contacted the California Water Association regarding their operator training programs. Since the CWA is the certifying body for the PDH's and CEU's, it is significantly different than the position IWEA is in. There was discussion by members of how to best re-approach the IEPA in regards to IWEA's goal to partner with them to provide wastewater operator training.
7. Newsletter Managing Editor Heather Wachter and IWEA members discussed about possible upgrades to the IWEA Newsletter. Some suggestions are:
 - printing the front and back shell in color
 - adding color photos to center
 - including IWEA logo on front cover
 - adding table of contents and calendar to front cover
 - using more white space and side bars
 - consider using one main article and other shorter articles
 - adding a comic, trivia question, and/or member profile
 - upgrading column logos so they have a consistent look
 - developing article guidelines

Heather Wachter and Mary Johnson will put together a member survey regarding newsletter enhancements. Survey will be submitted to Board and Committee Chairs for input prior to sending to general membership. IWEA will offer a prize incentive for completing survey (drawing for a logo shirt.)

COMMITTEE CHAIR REPORTS

1. Annual Conference – Krishna Pagilla reported the annual conference abstract link is active on the ISAWWA website.
2. Awards – Pat Schatz reported:
 - IWEA submitted an application for WEF Member Association Award. We should know WEF's response by October.
 - ERTC awarded the 2010 Sylvanus Jackson Scholarship to Catheryn Stark.
 - Darin Boyer will be featured in upcoming issue of *Treatment Plant Operator*. Darrin was IWEA's 2010 Hatfield Award recipient.
 - IWEA is seeking nominations for 2011 Awards.



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- Dan Small joined the Awards Committee
- 3. Biosolids – Dan Collins reported the Biosolids Committee will host a symposium in August. He hopes to have a discussion format. Potential subjects include land application contract structures, tracking farmland application, public relations and dealing with complaints.
- 4. Collections –The Collections Seminar is scheduled for November 4 at the Lisle Hyatt.
- 5. Electrical Power, Energy and Controls – Dave Tucker reported the EEC Committee has monthly conference calls. They are providing newsletter articles each quarter and will solicit papers for a targeted session at the annual conference.
- 6. Governmental Affairs – Lou Kollias reported the 2011 Government Affairs Conference will be scheduled in conjunction with the SJWP Competition.
- 7. Industrial Pretreatment – Ted Denning reported the Annual Pretreatment Dinner is scheduled for February 17, 2011. The Committee will hold a planning meeting on July 7.
- 8. Laboratory – Becky Rose reported:
 - Members participated in College of DuPage Career Day
 - Committee is updating website lab page
 - Committee is soliciting papers for a targeted session at annual conference
 - Members are interested in supporting SJWP
- 9. Local Arrangements – Carlee McKenzie reported Local Arrangements Committee is researching sites for the 2011 Annual Banquet. One idea is Erin’s Pavilion at Springfield’s Southwind Park
- 10. Marketing – Cheryl Kunz reported
 - Cheryl produced press releases for all awards winners from the 2010 Annual conference.
 - Committee produced postcard mailer for golf outing.
 - Committee is working developing a WATERCON logo and branding theme.
 - Committee is putting together a flier for plant operations seminar.
- 11. Membership – Fred Wu reported IWEA has 759 associate members and 112 affiliate members. Welcome letters are being sent to new members.
- 12. Newsletter – No report
- 13. Nominating – No report
- 14. Plant Operations – Plant Operations Seminar is scheduled for Thursday, July 22, 2010.
- 15. Program – Kaitlin Feehan reported that Call for Abstracts will be published soon. Committee has three new members.
- 16. Public Ed & Student Affairs – No report
- 17. Safety – Mark Termini requested nominations for the Burke Safety Award.
- 18. Scholarship & Charitable Giving – Mary Johnson reported that Committee will submit payment requests for annual donations. Committee also will make revisions to scholarship application and submit to Board for approval.
- 19. Student Chapters – Lou Storino reported
 - Student Chapters sent their annual reports to WEF.



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- Student Chapters and YP Committee toured Wheaton Sanitary District on March 18.
 - IIT Students toured USEPA lab on April 29.
 - UIC Students toured Jardine Water Plant on June 5.
 - Student and YPs held Spring Clean-up on June 19.
 - Committee is working on a Students and YP half day conference in fall.
 - Committee is researching feasibility of a new rain garden.
20. Watershed – Dan Bounds reported
- Watershed Committee holds monthly conference calls.
 - There will be a half day watershed symposium in conjunction with the annual conference. Symposium may be followed by a tour of the Lake Springfield watershed.
 - Committee has tried to contact Illinois Watershed Association regarding a joint meeting with no success.
21. Website – Mary Johnson reported she is exploring ways to add more pictures to website. She will also discuss incorporating social media into website with web designer.
22. Young Professionals – No report
23. 2011 SJWP Local Arrangements – Chuck Corley reported four IWEA members attended the 2010 SJWP Competition in St. Louis. Committee is working on developing special activities for the 2011 competition. The Committee will meet in July to discuss sponsors and funding.
24. Ad Hoc Franchises Issues – No report

EXECUTIVE BOARD REPORTS

1. President Dennis Priewe – No report
2. President Mark Halm – 16 foursomes participated in annual golf outing. There were 15 hole sponsors and 2 dinner sponsors.
3. 1st Vice President Krishna Pagilla – No report
4. 2nd Vice President Dan Bounds – No report
5. Executive Manager Laurie Riotte – No report
6. Treasurer Deb Ness – No report
7. Director 2010 Ted Denning – No report
8. Director 2011 Lou Kollias – No report
9. Director 2012 John Lamb – IWEA will cosponsor a 2011 WEF specialty conference with CSWEA. John will contact WEF regarding being sole sponsor of a 2012 specialty conference.
10. Past President Amanda Withers – No report

ADJOURNMENT

Lou Kollias moved and Ted Denning that meeting be adjourned at 1:45 pm.