



Illinois Water Environment Association
Executive Board and Committee Chair Meeting
March 3, 2010

The Illinois Water Environment Association Executive Board and Committee Chair Meeting was called to order by President Dennis Priewe at 12:15 PM, March 3, 2010 at the Embassy Suites Conference Center in East Peoria, IL.

Present at the meeting were Dan Bounds, Sandra Conrad, Kathy Cooper, Chuck Corley, Ted Denning, Caitlin Feehan, Greg Garbs, Susen Gali, Mark Halm, Mary Johnson, Lou Kollias, Cheryl Kunz, John Lamb, Kam Law, Debra Ness, Krishna Pagilla, Dennis Priewe, Laurie Riotte, Rebecca Rose, Norm Rose, Pat Schatz, Lou Storino, Mark Termini, David Tucker, Amanda Withers

MINUTES/APPROVAL

Lou Kollias moved and Amanda Withers seconded that the minutes from the December 4, 2009 Board and Committee Chairs meeting be approved. Motion passed.

SELF INTRODUCTIONS

As there were new chairpersons at the meeting, everyone present introduced themselves. The new chairpersons are: Cheryl Kunz, Marketing, Sandra Conrad, Programs, Caitlin Feehan, Programs Vice Chair, Rebecca Rose, Laboratory, and Susen Gali, Young Professionals. Kathy Cooper is taking over as Chair of the Newsletter committee and Lou Kollias is the new Chairperson of the Government Affairs committee.

TERRITORY ISSUES

Dennis Priewe stated that a meeting date with Central States has still not been set due to schedule conflicts. The meeting is to negotiate a new Memorandum of Understanding. Both parties have reviewed a MOU that Michigan uses and feel it may be a useful template. A secondary purpose of the meeting would be to coordinate calendars.

OLD BUSINESS

1. Since there appears to be many projectors available for loan from members, one will not be purchased at this time.
2. Mary Johnson suggested that a standing committee for scholarships and charitable giving should be established. The committee would over see the school endowments and scholarships as well as the annual donations to WERF and Water For People. She would be willing to chair the new committee. The Treasurer would be a permanent member of the committee. Everyone was in agreement. Dennis Priewe as President will appoint the new committee.
3. The Strategic Goals update that Amanda Withers put together was passed out to bring everyone up to date. As President, Dennis Priewe intends to continue to work towards these goals.
4. There is a meeting set up with ISAWWA on May 7, 2010. Amanda Withers, Laurie Riotte, Dennis Priewe and Krishna Pagilla are planning on attending. The purpose is to define roles and expectations for the upcoming joint conference. IWEA would like the attendees tracked better at this conference.



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5. Subject to approval of IWEA's by-laws change by WEF, Amanda Withers moved and Krishna Pagilla seconded that Laurie Riotte become IWEA's Executive Manager effective immediately with the term being one year, from the Annual Business Meeting. Motion passed.

NEW BUSINESS

1. Laurie Riotte brought up sending postcards instead of flyer to announce events. This would cut down on printing and mailing costs, increase traffic on the website, and further reduce the number of mail-in registrations. The number of mail-in registrations has decreased in the last couple of years. On-line registrations are preferred because they are timelier and easier to track. In addition, it was agreed that collecting fax numbers from registrants was no longer necessary.
There are some employers who still need to register their employees with a check. Instructions on how to do so could be detailed on the website. Per Debra Ness, having the lockbox is costing IWEA between \$130 and \$150 per month. The percentage of registrations being sent there is very small. Laurie will review the past years events for actual numbers, so that the cost effectiveness of the lockbox can be determined at the next meeting.
2. The new membership brochure was passed out. It looks great, but a typo was discovered in the Mission Statement. This will need to be corrected before any more are printed. The brochures should be on hand at every event.
3. The new budget needs to be passed by June 25th. A draft budget needs to be prepared for the April 30th Long Range Planning Meeting. Dennis Priewe wants all the Chairs to have their Committee's budget form to the Treasurer by April 15, with copies sent to him and Laurie Riotte as well. Debra Ness will email the past years expenditures out to use as a guide.
4. Lou Kollias moved, and Krishna Pagilla seconded IWEA become a supporting member of NACWA. There is no cost involved and our logo will be on their website. Motion passed.
5. Chuck Corley reminded everyone that their input is needed for the Clarifier.
6. The meeting schedule for the upcoming meeting will be emailed to all once the new dates for the June meeting and the golf outing are confirmed.

ADJOURNMENT

Dennis Priewe moved that meeting be adjourned at 1:20 pm.

Respectfully submitted,

Laurie Riotte