



**Illinois Water Environment Association
Executive Board & Committee Chair Meeting
June 5, 2009**

The Illinois Water Environment Association Executive Board and Committee Chair Meeting was called to order by President Amanda Withers at 9:09 AM June 6, 2009 at the Grand Bear Lodge, in Utica, IL.

Present at the meeting were: Dan Bounds, Holly Cooper, Kathy Cooper, Chuck Corley, Ted Denning, Toby Duckett, Rozanne Ferguson, Greg Garbs, Mark Halm, Sharon Hawkins, Lou Kollias, Deb Ness, Krishna Pagilla, Laurie Riotte, Norm Rose, Pat Schatz, Kurt Stepping, Lou Storino, Amanda Withers, Frederick Wu.

APPROVAL OF MEETING MINUTES

Lou Kollias moved and Krishna Pagilla seconded that the meeting minutes from the 3/19/09 Board and Committee Chair meeting and the May 1, 2009 long range planning meeting be approved. Motion carried.

BUDGET/FINANCIAL ISSUES

Debra Ness presented the proposed budget for the 2009/2010 budget year. The Board reviewed it. There was discussion regarding the amount to be set aside for the SJWP be increased to \$7000.00 and donations are increased to \$2500. Lou Kollias moved and Mark Halm seconded the proposed budget be approved with the changes for those two line items. Motion carried.

Questions arose as to how the surplus funds in IWEA's accounts would be handled. Debra Ness stated that once the budget year is closed out, the funds would be handled as outlined in the IWEA Financial Goals and Accounting Practices that was previously voted on.

Amanda Withers brought up concerns about how the income and expenditures from the joint conference were reported. Debra Ness pointed out that much of that income and expense was handled by ISAWWA and she was not given a breakdown. It will need to be reviewed and decided on how this is to be recorded for future joint conferences.

Donations need to be made to WERF and Water for People. No one present at the meeting had received a request. Amanda will contact Mary Johnson to see how this has been handled in the past.

OLD BUSINESS

Mark Halm reported that we are close to getting the projected number of golfers for the golf outing on June 26, 2009. He was able to order signs that were within the budgeted amount and Mark Termini has ordered the balls. He still needs to get prizes.

Toby Duckett and Kathy Cooper, the chairs for the IWEA Paid Staff Ad Hoc Committee presented the Board with some questions regarding the part time paid staff position and the time frame to have one hired. Some research will have to be done to determine a pay scale. Mary Johnson previously prepared a list of clerical jobs that she felt could be done by the staff person. Kathy Cooper said she had a copy of that list in her files. Amanda Withers stated she would like to have the staff person hired by December so that they could support the conference in March. Toby felt that while not impossible, it may not be completed by then.

Rozanne Ferguson has not had time to work on freshening up the New Membership Brochure due to the conference clean up and other brochures that have needed to be completed. She should have a chance to devote some time to it shortly.

NEW BUSINESS

Amanda Withers present the 9 Strategic Goals the Board identified at the Long Range Planning Meeting and asked for volunteers to lead each of them. They are:

- 1 - IWEA/IEPA Operator Certification Program (Kathy Cooper)
- 2 - Non-Member Database (Laurie Riotte)
- 3 - Paid part-time Staff (Kathy Cooper)
- 4 - Partner with MA's (Mark Halm)
- 5 - Partner with other non-MA organizations (Lou Kollias)
- 6 - Annual conference with ISAWWA (Amanda Withers)
- 7 - Apply for WEF's MA of the year award (Lou Kollias)
- 8 - Host 2011 SJWP (Ted Denning)
- 9 - Digital Programs for on-line delivery (Krishna Pagilla)

Amanda Withers stated that there was a conference call with representatives of WEF and the Board on June 3, 2009 aimed at approving communication and support between WEF and MA's. Nothing really new was identified. Once the minutes of the call have been finalized, they will be distributed to the chairs for review. In the meantime, if the chairs have any "wishlist" items for WEF, to please forward them to a Board member. Fred Wu brought up the database, and it was discussed that WEF is aware of this issue and has a plan in place to begin

addressing the problem. IWEA has expressed an interest in being one of the 10 MA's selected to help WEF improve the membership database.

Discussion regarding a possible IWEA Scholarship and an additional endowment at a new school was tabled as Mary Johnson was unexpectedly unable to attend because she broke her elbow.

IWEA is interested in ISAWWA's proposal that a joint conference be done annually. Representatives from ISAWWA will be present at lunch and a meeting will take place afterwards to begin discussions.

The Board voted via email to participate with EPA in an Assets Management Seminar at Kankakee College later this year. All that is required of IWEA is to advertise the event to our members via email and IWEA's website.

COMMITTEE CHAIR REPORTS

- a) **Annual Conference** – Mark Halm reported meetings will start after the golf outing.
- b) **Awards** – Pat Schatz reported her committee wants to have 90% of the application for the WEF Outstanding MA Award completed by February. Ted Denning and Rozanne Ferguson volunteered to help proof and polish it.
- c) **Biosolids** – Dan Collins had no report.
- d) **Collections** – Al Hollenbeck had no report.
- e) **Electrical Power, Energy and Controls** – David Tucker committee is working with the ISAWWA SCADA/IT and the IAWA Energy Committeess on joint events. Also, his committee will have a presentation at the upcoming OPS Seminar. Lastly, Art Mulm from Lake County has joined his committee
- f) **Governmental Affairs** – John Frerich had no report.
- g) **Industrial Pretreatment** – Kam Law had no report.
- h) **Laboratory** – Sharon Hawkins reported that registration for the joint Lab Seminar is going well.
- i) **Local Arrangements** – Holly Cooper introduced her Vice Chair, Kurt Stepping, Director of Client Services at PDC Laboratories.
- j) **Marketing** – Rozanne Ferguson has completed after conferences duties including getting press releases out for Award winners. Mark Halm added he had seen the one for John Lamb in the paper and it was very nice.
- k) **Membership** – Fred Wu reported WEF has run out of funding for the UPP for this budget year. IWEA is first in line to be added to the UPP when the new budget year starts.
- l) **Newsletter** – Chuck Corley reported that the Clarifier has been consistently published this past year, and that Kathy Cooper will begin transitioning as the new chair.

- m) **Nominating** – Kathy Cooper confirmed that she needed to secure a nominee for the Executive Board as well as a delegate.
- n) **Plant Operations** – Greg Garbs thanked Rozanne Ferguson for jazzing up the Operations Seminar Flyer. Registration is underway.
- o) **Program** – Eric Cockerill had no report.
- p) **Public Ed & Student Affairs** – Norm Rose said his committee did two events, a 7th grade career fair and the very large high school career fair in the NW suburbs.
- q) **Safety** – Mark Termini had no report.
- r) **Student Chapters** – Lou Storino said they will be revisiting the Rain Garden to add additional plants, mulch, and do general clean up. A very successful plant tour event was held with the YP's as well.
- s) **Watershed** – Dan Bounds reported that his committee has started a monthly conference call. They are currently working on reaching out to watershed groups that have been uninvolved with IWEA to date. He also said they were discussing the best conference format for the Watershed Symposium in the future now that they have done two of them, each with a different format. His committee is also looking into the possibility of some co-sponsored events in the future.
- t) **Website** – Mary Johnson had no report.
- u) **Young Professionals** – Sajana Chitrakar had no report.
- v) **Ad Hoc-Franchise Issues**- Dennis Priewe had no report.
- w) **Ad Hoc- 2011 Stockholm Jr. Water Prize Local Arrangements** – Chuck Corley reported that WEF has chosen the Palmer House as the location. Norm Rose also brought up that other MA's choose a science fair winner to send to the SJWP differently. The committee is looking into this as another format may yield a better quality candidate.

7) Executive Board Report

- a) President – Amanda Withers- No report
- b) President Elect – Dennis Priewe-No report.
- c) 1st Vice President – Mark Halm-No report
- d) 2nd Vice President – Krishna Pagilla- No report.
- e) Secretary – Laurie Riotte-No report
- f) Treasurer – Deb Ness-Total account balances are \$119,791.45
- g) Director 2010 – Ted Denning-No report
- h) Director 2011 – Lou Kollias-No report
- i) Past President – Kathy Cooper-No report

ADJOURNMENT

Amanda Withers adjourned the meeting at 11:45pm.