

**Illinois Water Environment Association  
Executive Board and Committee Chair Meeting  
December 5, 2008**

The Illinois Water Environment Association Executive Board and Committee Chair Meeting was called to order by President Kathy Cooper at 9:30 AM December 5, 2008 at Starved Rock Lodge in Utica, IL.

Present at the meeting were: Dan Bounds, Kathy Cooper, Ted Denning, Rozanne Ferguson, Mark Halm, Sharon Hawkins, Mary Johnson, Lou Kollias, John Lamb, Carlee McKenzie, Sam McNeilly, Deb Ness, Jay Patel, Matt Peyton, Dennis Priewe, Laurie Riotte, Norm Rose, Pat Schatz, Lou Storino, David Tucker, Amanda Withers, Fred Wu.

**APPROVAL OF MEETING MINUTES**

Kathy Cooper moved and Ted Denning seconded the meeting minutes for the 09/12/08 Board and Committee Chair meetings be approved. Motion passed.

**TERRITORY ISSUES**

There was a meeting held during WEFTEC attended by members of IWEA's ad hoc committee, WEF, and representatives of Central States to discuss the exclusivity issue. Jim Sullivan, WEF's legal counsel, gave an oral legal opinion. IWEA asked for the opinion in writing and only received an email. Attorney Sullivan's position is that WEF bylaws do not allow WEF to grant exclusivity in Illinois. When WEF's constitution was drafted, it included the dual MA situation in Illinois based on certain conditions. Those conditions were spelled out in a loosely worded "Memorandum of Understanding" back in 1986. Neither MA has closely followed those conditions. This lack of adhering to the MOU of 1986 could be a way to approach getting the whole section of the constitution addressing the dual MA situation taken out of the constitution. The attorney for IWEA has reviewed the petition and WEF's position and has issued an opinion to IWEA.

Other options for pursuing exclusivity include suing WEF or negotiating a new MOU with conditions advantageous to IWEA. WEF is interested in improving the relationship between the two MA's. Suing does not appear to be the best course of action. Therefore, the ad hoc committee will work on coming up with a draft for a new MOU between IWEA and Central States. The draft will need to be very detailed with regards to dates and rules for joint efforts. Dennis Priewe will forward a copy of the 1986 MOU to the Executive Board and they should in turn send to their committee liaisons to get feedback/input on items for the draft.

A motion was made by Dennis Priewe, and seconded by Amanda Withers, that the ad hoc committee moves forward with working with Central States to write a new Memorandum of Understanding for Illinois Territory Issues. The motion passed.

## **BUDGET**

The draft Accounting and Financial Practices Manual was discussed. A few changes were suggested. They include referencing IWEA travel Policy 004, rather than incorporating it, adding “board approved contracts” in the contract signing authority area, and take out the line referencing “no common stock...”. Debra Ness will make the changes and send the draft out for vote via email.

There was a question about how much was set aside for SJWP in the budget. Minutes from the 6/19/08 meeting show that that annual amount is to be \$2500.

## **OLD BUSINESS**

1. WEFTEC was covered in territory issues. Nothing further said.
2. The proposed WEF by-law change was posted in the latest Clarifier. It will be voted on at the annual meeting.
3. Email voting policy must include getting a second for a motion due to IWEA by-laws. The person making the motion needs to secure a second before forwarding the motion to the Secretary to start the vote. There will be a 3 day comment period. After the comments period expires, the Secretary will make any amendments necessary and send the motion out for a vote. Two days will be allotted for voting. Secretary will recap email votes at next meeting. Executive board will try out this policy and vote on it next meeting.
4. Travel policy. Changes proposed at the last meeting are acceptable except that members want to keep the second paragraph under further information regarding pre-approval of expenses. A form called the “Pre-travel Agreement” will be drafted for this purpose. Dennis Priewe said he had one we could modify. Amanda Withers also expressed interest in working on this form. Lou Kollias moved that the changes to the travel policy as proposed by Chuck Corley with the exception of the above mentioned paragraph be approved. Dennis Priewe seconded. Motion carried.
5. Potential part-time position-tabled.
6. Digitalization of Archive photos will be underway this winter.
7. Norm Rose stated that unless IWEA would be giving a talk, getting a table at the Illinois Water Conference is not cost effective. IWEA will not be paying for a table in 2010. (Bi-annual conference)

## **NEW BUSINESS**

1. Rozanne Ferguson is updating the membership brochure.
2. Mary Johnson wanted to know how often the E-Newsletter should be sent out. The consensus was monthly.
3. Mary Johnson and Norm Rose want to offer some free sets of the Water Environment Curriculum. Even though they only sell for \$125-\$150, some teachers/school districts find it difficult to get money to pay for it. They are suggesting that we offer grants. We have already paid for the printing of the sets and they are no good if we never sell them all. Making teachers fill out a grant form will insure that they really want a set versus just handing them out to all. Giving a grant will also generate a PR opportunity. Rich Schultz will be contacted to help create the grant form. Everyone thought this was a good idea.
4. The WEFTEC Welcome Reception was very well attended and as a result more food needed to be ordered. The additional cost to IWEA is \$1,656.81. IWEA needs to be more involved with the planning of this reception to help try and keep these overages down. Amanda Withers has volunteered to work with Central States on the WEFTEC receptions.
5. Fred Wu wanted to know if IWEA wanted to pursue WEF's Utility Membership program. There does not appear to be any downside to IWEA. IWEA wants to be involved with this program.
6. There is a need to have a central location for materials especially those related to conference booths in order to avoid scrambling for items at the last minute. Laurie will send out an email to the board and chairs asking for an inventory of items in their possession. Chairs should check with their committee members to see if they have items as well. Laurie will compile an inventory sheet as a starting point for making a storage plan.
7. Larry Ziemba would like to step down his position of state organizer for the Illinois Junior Academy of Science State Fair after 2009.
8. Lou Kollias announced that the new WEFMAX schedule is out.

## **COMMITTEE REPORTS**

1. Annual Conference – Dennis Priewe stated plans are going along great.
2. Awards – Award nominees have been chosen. The board accepted them. .
3. Biosolids – No report.
4. Collections – Amanda Withers gave the report for Al Hollenbeck. The Collections Seminar held on November 6, in Lisle, netted \$800.
5. Electrical Power – David Tucker reported that he was a substitute speaker at the Collections seminar, and helped secure a speaker for the Government Affairs conference.
6. Governmental Affairs – Program for upcoming conference is set and brochures are in the process of being mailed out. John Frerich of Wm. Deuchlers will be taking over as chair of this committee.

7. Industrial pretreatment – The brochures are in the process of being drafted. Rozanne was looking for info on ISWWG to help round out the brochure. Per Ted Denning there is no logo.
8. Laboratory – No report.
9. Local Arrangements – Carlee McKenzie said the committee is looking for items to be in the artifact museum at the conference. She also stated that the ending time for the banquet is 10pm and we must be out of the Library so we need to be careful with the length of our awards.
10. Marketing – Rozanne Ferguson reported marketing committee has been working on the joint annual meeting brochure. It was sent to her committee too late to make any significant changes. There is room for improvement. They have completed the GAC brochure and are working in the one for the pretreatment dinner along with other items needed for the annual conference.
11. Membership – Fred Wu reported that IWEA has 817 associate members.
12. Newsletter – no report
13. Nominating – Slate was published in the Clarifier. John Lamb pointed out that Krishna Pagilla came to them looking to be involved with the board
14. Plant Operations –No report.
15. Program – No report.
16. Public Ed & Student Affairs – Norm reported that in addition to the events discussed earlier, his committee was also involved in a career fair and a Chemistry Day.
17. Safety – Mark Termini reported Safety Committee is looking for nominees for the Safety Award via email.
18. SJWP-Ted Denning feels he will be able to secure sponsorship for himself to the SJWP in AK. IWEA is committed to fund a person to attend since we are hosting.
19. Student Chapters – Lou Storino stated IIT placed 4<sup>th</sup> at the 2008 WEF Design Competition. They received a check in the amount of \$1000.
20. Watershed – Dan Bounds reported that the program for the watershed symposium, which is the Monday morning of the joint annual conference, is complete. He will work with Rozanne to create a flyer for it.
21. Website – Mary Johnson reported she has been keeping the “latest news” section of website filled. She would like to list exhibitors at the conference on the site. Other changes she will be working on are, adding logos by the links, adding the student chapter links, and getting additional content for the education/YP pages. She stated she would probably be seeking money from the Board next year for some upgrades to help with navigation
22. Young Professionals – Matt Peyton from CDM is the new chair. .
23. SJWP-Chuck Corley announced that IWEA’s application to host the SJWP was accepted and we need to start preparing for it. A seminar to involve college level professors will need to be planned. Krishna is on board to help out with that. We will need to solicit chemical companies and consulting firms for donations. We have already set aside some money in the budget in the previous meeting. Mary Johnson suggested that we solicit sponsorship of lanyards or tote bags for the 2010 Annual Conference as an additional fundraiser.

### **EXECUTIVE BOARD REPORTS**

1. President – no report
2. President Elect – no report
3. 1<sup>st</sup> Vice President – no report
4. 2<sup>nd</sup> Vice President – Mark Halm solicited feedback on the golf outing. The feedback was to ask for bids from other golf courses.
5. Secretary – no report
6. Treasurer – Deb Ness reported IWEA has \$65, 987.25 in general checking account, \$ 23,047 in certificates of deposit, and \$3195 in Science Fair account, for a total of \$92, 230.
7. Director 08- no report
8. Director 10 – no report
9. Director 11 – no report
10. Past President – no report

### **ADJOURNMENT**

Meeting was adjourned at 01:00 p.m.