

**Illinois Water Environment Association  
Executive Board and Committee Chair Meeting  
September 12, 2008**

The Illinois Water Environment Association Executive Board and Committee Chair Meeting was called to order by President Kathy Cooper at 8:45 AM September 12, 2008 at Starved Rock Lodge in Utica, IL.

Present at the meeting were: Dan Bounds, Kathy Cooper, Chuck Corley, Ted Denning, Rozanne Ferguson, Greg Garbs, Mark Halm, Sharon Hawkins, Mary Johnson, John Lamb, Deb Ness, Laurie Riotte, Norm Rose, Pat Schatz, Lou Storino, Mark Termini, David Tucker, Amanda Withers, Fred Wu.

**APPROVAL OF MEETING MINUTES**

Chuck Corley moved and John Lamb seconded that meeting minutes for the 06/19/08 Board and Committee Chair meetings be approved. Motion passed.

**BUDGET**

Debra Ness passed out a packet to the Board members that details proposed financial goals, and accounting and financial policies that she and Dennis put together. She asked the board members to please review and forward comments via email. This will be put up for vote at December's meeting.

**OLD BUSINESS**

1. Mary Johnson received a phone call from the President for Water for People expressing his thanks for IWEA's donation. Amanda Withers mentioned that IWEA's donation was also included their email newsletter. It was brought up that we should put an article in the Clarifier regarding the donations IWEA makes.
2. The average range for a paid part-time position for an Executive Administrator is \$15-\$20 per hour. Mary stated she is still considering accepting this. It is also thought that if there is a paid Exec Admin that they are then entitled to a free WEFTEC registration. However, volunteers do not have the same perk. Kathy Cooper is going to contact Phyllis and Bill Bertera to see what the requirements are to be entitled to this paid WEFTEC registration for next year.
3. Ted Denning reported that it will cost \$.75 for each photo to be digitized. He will work on winnowing down the pictures to be digitized over the winter.
4. Norm Rose stated that his committee was not really ready for the Illinois Water Conference. IWEA's display materials are better suited to students and career fairs and this event attracts professors and other professionals. Since the booth is

paid for, he will try to get a booth together aimed at member recruitment. In the future, IWEA should consider sponsorship vs. a booth.

5. Kathy Cooper received a thank you letter for IWEA's donation to WERF.

### **NEW BUSINESS**

1. Lou Storino presented the Rain Garden Project between the student chapters and young professionals of IWEA and the Pulaski Park Advisory Council (PPAC). The rain garden is to be installed during Weftec on Saturday, October 18, and then there will be a 5 year commitment for maintenance. The maintenance agreement was passed out for board members to review. The IIT chapter is very receptive to this project and Lou lives near the site and will most likely be a point person. Kendra Sveum is asking for \$500-\$1000 from IEWA to cover bus transportation to the site, lunches and miscellaneous supplies on the day of installation. Chuck motioned to approve signing the agreement and Ted Denning seconded it. The motion carried. The discussion & vote regarding the donation was delayed until the other two agenda items regarding Weftec are presented.
2. Greg Cargill is looking for additional funds for WEFTEACH. Coke has retracted their sponsorship. He needs \$1500 for reprints and is asking for \$500 from IWEA. There was discussion on whether IWEA should give the whole \$1500 or just the \$500 he is currently asking for.
3. Dean from Pederson, Matz is seeking a \$150 donation from IWEA to sponsor a bus for operators to Weftec.
4. Chuck made a motion to give the rain garden project \$1000, WefTeach \$500, and the bus sponsorship \$150. Amanda Withers seconded it. Motion carried. Lou Storino will send the rain garden check request to Debra Ness, Kathy Cooper will get her the information on where to send the check for the bus sponsorship and Amanda Withers will be responsible for getting the WEFTeach check to Greg, as well as let him know that if he needs more to please get back to the board.

5. Greg Cargill would like to step down as golf outing coordinator. Mark Halm volunteered to take over. Kathy Cooper also brought up that Jay Patel would like to relinquish the government affairs chair.
6. Two different proposed drafts of an email voting policy were passed out to the board. They should review them and offer any comments via email. This will be discussed at the next meeting.
7. Kathy Cooper stated that IWEA is participating in the formation of ILWARN. ILWARN is an emergency response network Water and Wastewater agencies in Illinois.
8. Chuck passed out copies of the proposed by-law change. The changing involves substituting “WEF Delegate(s)” for Federation Director. Chuck moved to amend the by-laws as such. The proposed changes will be put in the next newsletter for the membership to see, and will be brought up for a vote at the annual business meeting.
  
9. Chuck Corley brought up the IWEA Travel Reimbursement Policy 004. He is proposing that it be updated and amended. He passed out the changes he would like to see made. They include broadening the eligible events to include WEFTEC and other IWEA related events, increasing the reimbursement to 100% of the actual expenses from 50%, increasing the maximum reimbursement from \$500 to \$1000 and striking the pre-travel estimate approval. John Lamb felt that WEFTEC was a good addition to this policy and cautioned that if we pass these changes that we need to set aside money in the budget for potential travel. It was agreed to table this item until December for further discussion.
10. Laurie Riotte brought up IWEA Policy 002 regarding sharing membership lists for clarification. Board feels that if IWEA is participating in a joint conference, there is no need to vote on sharing the membership list, but for all other requests, it should be voted on.

### **COMMITTEE REPORTS**

1. Annual Conference – Amanda Withers reported on Annual Conference preparations.
2. Awards – The committee will be very busy from the end of October through November soliciting nominations. The committee plans on voting on the nominees in December. The committee is still divided on whether to participate in the Silent Hero’s program because it is complicated. Amanda Withers was nominated for WEF’s new Water Hero program. Pat would like to retire the Meredith trophy because it is falling apart. The award winner would receive a plaque instead. Everyone felt this was a good idea. The committee will work with Rozanne Ferguson on press releases for our award winners.
3. Biosolids – Thomas Granato sent in a report stating they have organized a program for the annual conference.

4. Collections – Amanda Withers gave the report for Al Hollenbeck. It detailed the upcoming collections seminar November 6, in Lisle, IL.
  5. Electrical Power – David Tucker reported that his committee is still building membership. They will be trying to recruit at Weftec and through the IEEE.
  6. Governmental Affairs – Kick-off meeting is scheduled for October 17, 2008.
  7. Industrial pretreatment – Ted Denning reported for Kam Law that the annual joint meeting of ISWWG/IWEA will be held February 19 at Tuscany in Oakbrook.
  8. Laboratory – The committee met on 8/14/08 at Fox Metro. No committee member will attend the Iowa Tri-state Conference as schedules are very busy.
  9. Local Arrangements – Amanda Withers reported for Jean-Pierre Rouanet that his committee is busy coordinating an artifact museum for the joint annual conference and also possibly a reception at the library for IWEA during the conference.
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10. Marketing – Rozanne Ferguson reported marketing committee has been working on the joint annual meeting brochure.
  11. Membership – Fred Wu reported that IWEA has 798 associate members and 43 affiliate members. WEF membership dues will be increasing \$3 for professionals and \$1 for YP's. WEF will be mailing more information about membership categories.
  12. Newsletter – no report
  13. Nominating – no report
  14. Plant Operations – Greg Garbs reported that the Joint Operations seminars lost \$202 overall. The IWPCA is very strong down south and IWEA does not have a lot of presence there. There were only 16 attendees in Mount Vernon.
  15. Program – Amanda Withers reported for Eric Cockerill that the program committee has been meeting to go over abstracts for the joint annual meeting.
  16. Public Ed & Student Affairs – Norm reported that his committee is staffing a booth at a Career Fair in a NW suburb, and one at Loyola. They have been busy helping update the 10 day Water Curriculum for WEFTEach and tracking down donated supplies for Sewer Science.
  17. Safety – Mark Termini reported Safety Committee is looking for nominees for the Safety Award.
  18. Student Chapters – Lou Storino covered the rain garden project earlier in the agenda.
  19. Watershed – Dan Bounds reported that he has plenty of material for the joint annual meeting watershed symposium. Focus will be on funding opportunities and data management.
  20. Website – Mary Johnson reported she is still looking for items for “latest news” section of website. Constant Contact will be used to call for WEFTEC volunteers and for events. Would like to get something out monthly. Amanda Withers suggested that new members should be announced.
  21. Young Professionals – no report.

22. SJWP-Chuck Corley announced that IWEA's application to host the SJWP was accepted and we need to start preparing for it. A seminar to involve college level professors will need to be planned. Krishna is on board to help out with that. We will need to solicit chemical companies and consulting firms for donations. We have already set aside some money in the budget in the previous meeting. Mary Johnson suggested that we solicit sponsorship of lanyards or tote bags for the 2010 Annual Conference as an additional fundraiser.

### **EXECUTIVE BOARD REPORTS**

1. President – no report
2. President Elect – no report
3. 1<sup>st</sup> Vice President – no report
4. 2<sup>nd</sup> Vice President – no report
5. Secretary – Laurie Riotte reported she is busy getting familiar with her new duties.
6. Treasurer – Deb Ness reported IWEA has \$77,024 in general checking account, \$ 22,819 in certificates of deposit, and \$3195 in Science Fair account, for a total of \$103,038. Final report on annual conference shows income of \$68,500 and expense of \$27,700. Thus net income is \$48,000.
7. Director 08- Chuck Corley stated the HOD meeting is on Saturday during Weftec. The survey and its summary will be presented and the BOT will be asking the committee's recommendations.
8. Director 10 – no report
9. Director 11 – no report
10. Past President – no report

### **ADJOURNMENT**

Meeting was adjourned at 01:50 p.m.

