

Illinois Water Environment Association  
Executive Board and Committee Chair Meeting  
December 7, 2007

The Illinois Water Environment Association Executive Board and Committee Chair Meeting was called to order by President John Lamb at 10:40 AM December 7, 2007 at Lisle Hyatt in Lisle, IL.

Present at the meeting were Dan Bounds, Greg Cargill, Kathy Cooper, Chuck Corley, Ted Denning, Mark Halm, Al Hollenbeck, John Lamb, Mary Johnson, Lou Kollias, Deb Ness, Jay Patel, Dennis Prieue, Laurie Riotte, Norm Rose, Pat Schatz, Linda Smith-Vargo, and Lou Storino,.

**MINUTES/APPROVAL**

1. Lou Kollias moved and Dennis Prieue seconded that the minutes from the September 14, 2007 Board and Committee Chairs meeting be approved. Motion passed.

**BUDGET/FINANCIAL ISSUES**

1. Deb Ness reported that IWEA now has a credit card. Debra Ness, Mary Johnson, and Dennis Prieue have signing privileges.
2. Mary Johnson suggested IWEA eliminate "address service requested" mail. Fee is a minimum of \$0.41 per piece. Ted Denning asked that we keep service and forward information to Membership Chair so that membership records can be updated.
3. Mary Johnson requested that the IWEA purchase an additional lab top computer. Her computer will pass on to Laurie Riotte, the incoming Secretary in June 2006. However, Mary still needs computer access as website manager.

**OLD BUSINESS**

1. On November 19, 2007, IWEA approved hiring Heather Wachter of Explorers Communications to act as managing editor of *The Clarifier* via an email vote. John Lamb and Linda Smith-Vargo discussed details of contract. Ms. Wachter will take over the editorial duties associated with producing the newsletter. Ted Denning suggested providing a complimentary membership to Newsletter Managing Editor.
2. Mary Johnson reported that she has received nineteen responses to our website membership survey. She expects more responses as members use website to register for Government Affairs Seminar and Annual Conference.
3. Mary Johnson presented two formats for new website design. After we give final instructions, designer can have updated website on-line with in a month.

**NEW BUSINESS**

1. ISAWWA is requesting volunteers to work on an outreach project for Springfield high school students. This project would coincide with the Joint IWEA/ISAWWA meeting in March 2009. Norm Rose volunteered to be IWEA leader.

2. John Lamb gave an update on the 2009 Joint IWEA/ISAWWA Annual Conference. IWEA will wait until after 2008 Conference before deciding whether to do a joint conference for 2010.
3. Program Committee put together a YP/New member session for Annual Conference. John Lamb requested that committee chairs/board members do short presentations on IWEA involvement during this session.
4. John Lamb discussed having uniform prices for IWEA Seminars. Other suggestion is to make sure price is uniform from year to year for each individual seminar. Goal is to maximize attendance while still covering costs.
5. Chuck Corley discussed Stockholm Junior Water Prize. He suggested IWEA host one of the annual SJWP ceremonies. Next available date is 2012. Mary and Ted volunteered to serve on WEF SJWP committee. Public Ed may also serve as a source of recruiting volunteers. Chuck Corley moved that IWEA form an ad-hoc committee to investigate the possibility of hosting the annual SJWP award ceremony at the next opportunity. Kathy Cooper seconded. 8 ayes, 0 nays.
6. Greg Cargill requested volunteers for 2008 Chicago WEFTEACH. In conjunction with this event, IWEA will rewrite/update the 10-Day Water Environment Curriculum. IWEA may also sponsor "Sewer Science" program for high school students.
7. Mary Johnson suggested that one or more IWEA Board Members attend 2008 WEFMAX. Ted Denning said he would attend the Minnesota WEFMAX.
8. Mary Johnson discussed WEF new membership categories. WEF is looking for MAs to join in pilot program introducing utility memberships. Ted Denning moved that IWEA volunteer to participate in the WEF Utility Partnership pilot program. Kathy Cooper seconded. 8 ayes, 0 nays. Fred Wu will contact WEF regarding this.
9. Dan Bounds reported that David Tucker, CDM Electrical Group Leader, would like IWEA host a Power and Energy Committee.

### **COMMITTEE CHAIR REPORTS**

1. Annual Conference – Linda Smith-Vargo reported on November Annual Conference Committee phone meeting. IWEA will send an Annual Conference email reminder in early January and post card reminder in late January.
2. Awards – Pat Schatz reported the Awards Committee developed criteria for an IWEA Outstanding Young Professional Award. Lou Kollias moved and Dennis Priewe seconded that IWEA accept the Awards Committee Criteria for the IWEA Young Professional Award. 8 ayes, 0 nays. Chuck Corley moved and Ted Denning seconded that the Board accept the Awards Committee recommendations for the following awards.  
 Arthur Sidney Bedell Award – Pat Schatz  
 Burke Safety Award – Streator Wastewater Facility  
 William D Hatfield Award – Sam McNeilly  
 IWEA Kenneth C. Merideth Award - Phillip Brandenburg  
 IWEA Paul Clinebell Award – Toby Duckett  
 IWEA Best Technical Presentation for 2006 Conference – Ed Kobylinski

- IWEA Outstanding Young Professional Award – Amanda Withers
3. Biosolids – no report.
  4. Collection Systems – Al Hollenbeck reported on the November 2007 Collections Seminar. Collections Systems bi-annual refresher course is scheduled for February 14, 2008 at Addison Village Hall. It will be followed by the IEPA collections systems certification test.
  5. Governmental Affairs – Jay Patel reported on preparations for the January 16, 2008 Government Affairs Seminar at Willowbrook Holiday Inn.
  6. Industrial Pretreatment – Ted Denning reported that Winter Pretreatment dinner is Wednesday, February 13, 2008 at Vic's Italian Steak House at Oakbrook Terrace. Dr Pagilla is speaker. This is a joint meeting with Illinois Industrial Waste and Sewage Association.
  7. Laboratory – no report
  8. Local Arrangements – no report
  9. Marketing – Linda Smith-Vargo researched email marketing and recommended using Constant Contact service.
  10. Membership – WEF is changing membership database system.
  11. Newsletter – IWEA will attempt to publish Fall newsletter soon. If this is not feasible, winter newsletter will go out so that 2008/2009 nominations are published 30 days prior to annual meeting.
  12. Nominating – Lou Kollias reported that the Board approved the Nominating Committees recommendations of Mark Halm for 2008/2009 2nd Vice President and Lou Kollias for Delegate/Director 2011 via a September 19, 2007 email vote.
  13. Plant Operations – no report.
  14. Program – no report
  15. Public Ed & Student Affairs – Norm Rose reported that Public Education Committee participated in October 2007 ACS Chemistry Day at IIT.
  16. Safety – no report.
  17. Student Chapters – The Northwestern Student Chapter needs a new advisor. Committee will try to coordinate with Northwestern's Chapter of Engineers for a Sustainable World. Committee wants to host a one-day seminar for students at an Illinois College. They also want to develop a network of professionals that students can use a resource.
  18. Watershed – Dan Bounds reported the Watershed Management Committee has been re-establishing membership by contacting individuals on previous membership lists. There has been little interest in ongoing participation from previous membership, so new members are being contacted with success. An updated committee membership list will be provided in January 2008. The Committee has developed a draft agenda for the Watershed Symposium which will be held in conjunction with the 2008 Annual Conference. Speakers have been confirmed from USEPA, IEPA, and two organized watershed groups. Logistics will be coordinated with the Annual Conference Planning Committee. Dan Bounds is working with WEF's Watershed Management Committee to clarify its role with respect to member association watershed management committees.
  19. Website – Mary Johnson previously reported on status of IWEA website upgrade.

20. Young Professionals – Mark Halm reported YP Committee did another social networking event in October. Committee will host a seminar on Sustainable Design in January. Kendra Sveum worked with program committee to develop a young professionals session for the annual conference.

#### **EXECUTIVE BOARD REPORTS**

1. President – John Lamb submitted a written report.
2. President Elect – no report
3. 1<sup>st</sup> Vice President – no report.
4. 2<sup>nd</sup> Vice President – no report.
5. Secretary – no report.
6. Treasurer – Deb Ness submitted a written Treasurer’s report. IWEA has total account balances of \$70,396.08. She is completing IRS and Attorney General’s reports.
7. Director 08 – Chuck Corley’s Director’s report will be printed in the newsletter.
8. Director 10 – Ted Denning’s Director’s report will be printed in the Fall newsletter. Ted Denning suggested IWEA actively recruit a member for the WEF Board of Trustees.
9. Past President – no report.

#### **ADJOURNMENT**

Kathy Cooper moved that meeting be adjourned at 2:20 pm.

Respectfully submitted,

Mary Johnson  
IWEA Secretary