

**Illinois Water Environment Association
Executive Board and Committee Chairs Meeting Minutes
March 15, 2006**

The Scheduled Meeting of the Executive Board of the Illinois Water Environment Association was called to order by President Lou Kollias at 12:00 p.m. March 15, 2006 at the Springfield, IL Crowne Plaza.

Present at the Meeting were Lou Kollias, John Lamb, Kathy Cooper, Amanda Withers, Mary Johnson, Dennis Priewe, Rich Helm, Pat Schatz, Tom Granato, Al Hollenbeck, Jay Patel, John Drake, Linda Smith-Vargo, Ted Denning, Greg Garbs, Mark Termini, Greg Cargill, and Mark Halm.

MINUTES/APPROVAL

1. Amanda Withers moved and Larry Ziemba seconded that the minutes of the 12/05/2005 Executive Board Meeting be approved. The Motion was approved.

BUDGET/FINANCIAL ISSUES

1. Lou Kollias reported on 2006 professional audit. The auditor commended Dennis Priewe for the outstanding job he performs as treasurer. She did have a few suggestions to improve the Organizations finances and record keeping. These include
 - Creating categories/subcategories for all accounts. Currently many miscellaneous charges are billed to the Executive Board.
 - Making sure to reference committees/categories on reimbursement forms and checks.
 - Increasing the Organization's cash reserves.
2. Dennis Priewe reported on the budget. One relatively large expense was the WEFTEC reception. He suggested creating guidelines to manage this cost.
3. Dennis Priewe encouraged Committee Chairs to use the reimbursement form when requesting payments. Mary Johnson will email committee chairs a copy of the form and will also post it on the website.
4. Dennis Priewe proposed the Organization purchase a computer for the treasurer. Board directed him to add it as a line item for the 2006/2007 budget.
5. Dennis Priewe will contact Community Bank regarding which IWEA members have signing privileges and will update if necessary.
6. The IWEA needs to change its registered agent with the State of Illinois from Herb Anderson to Mary Johnson.

OLD BUSINESS

1. Lou Kollias is currently chair of an ad-hoc committee researching the pros and cons of contracting our newsletter production. During his term as President, he will assign this duty to someone else.

2. WEF will assign dates for 2007 WEFMAX this week. After IWEA receives its assignment, the WEFMAX committee will move forward with confirming hotel reservations.
3. Greg Garbs reported he has a signed letter of agreement with IAWPCO regarding working together to provide three Plant Operations Seminars in different areas of the state.
4. Larry Ziembra has been acting as the IWEA Stockholm Junior Water Prize contact. Lou Kollias suggested this work be assigned to the Public Education Committee.
5. Lou Kollias will follow up on assignment of a WEFTEC 2008 Local Arrangements Chair.

NEW BUSINESS

1. Lou Kollias discussed the 2006/2007 IWEA meeting schedule.
2. Mary Johnson discussed guidelines for handling seminar printings, mailings, and payments.
3. Mary Johnson reported that WEF has created an Outstanding Young Professional Award. The IWEA may want to consider nominating a current YP member.
4. Mary Johnson reported that IWEA will provide support to WEF for its Chicago Oil and Grease Training Course in September 2006.
5. Members discussed combining the 10-Day Water Environment Curriculum and Public Education Committees.
6. Greg Cargill reported that the IWEA is proceeding with its 3rd Annual Membership Appreciation Golf Outing. It is scheduled for June 2006 at the Cinder Ridge Golf Course in Wilmington.
7. Board agreed that IWEA will share conference photos with ISAWWA.
8. Kathy Cooper reported on the WEF Membership Group. There are suggestions to create a utility membership category. WEF is currently discussing how to structure dues for this category. IWEA Board members will discuss this further at their long range planning meeting.
9. Larry Ziembra discussed sponsoring students at the Illinois Public Service Institute. Board will discuss further at long range planning meeting.
10. Greg Cargill suggested the Board may want to review the WEF Constitution and Bylaws for strategies for combining the IWEA and CSWEA member associations. Board will discuss further at long range planning meeting.

ADJOURNMENT

Rich Helm moved and John Lamb seconded adjournment at 1:50 p.m. The motion was approved.

Respectfully Submitted,

Mary Johnson
Secretary