

# Time to Reserve Your Booth!

## NEW IN 2010!

- More Exhibit Hours
- Two Receptions
- Free Wi-Fi in Exhibit Hall
- Easy Move In/Out

### CONFERENCE DATES:

March 1-3, 2010

### CONFERENCE LOCATION:

Embassy Suites  
100 Conference Center Drive  
East Peoria, IL 61611  
Phone: 309.694.0200

### APPLICATIONS:

All exhibitors are asked to use the on-line vendor registration form available on the "Conference Events" page of [www.iweasite.org](http://www.iweasite.org).

Limited space is available.  
Reserve your booth now!

## IWEA 31<sup>st</sup> *annual* Conference & Exhibition

### Invitation to Participate in Illinois' Most Comprehensive Wastewater Event in 2010

The Illinois Water Environment Association (IWEA) will host exhibits as part of our 2010 Annual Conference in Peoria from March 1-3. Suppliers of products or services to the water pollution control industry are invited to participate.

### Exhibit Hall Hours:

Monday, March 1, 2010: 3:00 p.m. to 6:00 p.m.  
Tuesday, March 2, 2010: 11:00 a.m. to 6:00 p.m.

We are pleased to announce this year's theme: Navigating the Water Business.

Conference highlights include exhibits, technical sessions, workshops, plant tour, young professionals' events, exhibitors' receptions, exhibitors' luncheon and annual banquet.

Navigating the  
Water Business 

Exhibitor Fee = \$450 for exhibitors registering before January 1, 2010.  
Exhibitor Fee = \$550 for exhibitors registering after January 1, 2010.

### For questions or more information, contact the IWEA Exhibitor Committee Chairs:

**Toby Duckett**  
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Reserve Your Booth Today!

## Exhibitor Information, Rules and Requirements

The IWEA Exhibitor Committee will have authority over all exhibitors and will monitor compliance with the following rules. Exhibitors will be asked to modify or remove any exhibit which, in the judgement of the committee, does not comply with these rules or the spirit of the conference.

1. Exhibitor applications will be accepted on a first-come, first-served basis. Space is limited. There is no limit on exhibit spaces per company. You may request to be next to another booth, but both booths should submit at the same time. We will do our best to accommodate your request.
2. Each exhibit space will have an area of approximately 8 feet deep by 10 feet wide, one 8 foot table and a chair. If an exhibitor requires other arrangements, such as area for an open floor display or 120 VAC, please notify the IWEA on the application form. We encourage your company to retain the table and chairs so attendees can sit at your booth during the Tuesday lunch and Monday and Tuesday receptions.
3. Exhibitors will receive one standard electrical outlet, 110 VAC. Exhibitors are advised to bring 3-wire, grounded type extension cords and surge protection. No other voltages are available.
4. Exhibits must be set up between 11:00 a.m. to 3:00 p.m. on Monday, March 1, 2010. Exhibitors may remove their exhibits after 6:00 p.m. on Tuesday, March 2, 2010. All exhibits must be removed by 7:00 p.m.
5. The IWEA is not responsible for losses, damages, or claims occurring as a result of the exhibit. Each exhibitor is responsible for his own display security. The main display room will be locked and secured on Monday night. Exhibits must be brought into and removed from the hotel by the exhibitors on the days of set up and removal.
6. If an exhibitor will have more than two representatives per booth, the additional representatives are required to register for the conference at the appropriate fee.
7. Exhibitors will conduct themselves in a professional manner, remembering that the intent of the exhibits is to educate conference attendees about equipment and services.
8. Included with the payment of the exhibit fee on the exhibit application:
  - Use of exhibit space.
  - Conference registration for two representatives per booth.
  - Exhibitors' receptions, 4:00-6:00 p.m. on Monday, March 1 and Tuesday March 2, including two drink tickets per booth personnel.
  - Exhibitors' luncheon, 11:30-1:30 p.m. on Tuesday, March 2, including up to two lunch tickets.
  - Inclusion in IWEA's Annual Conference Program Booklet. The Booklet is given to all conference attendees in the registration packets.
9. Cancellations will be refunded in full if received on or before January 30, 2010. No refunds will be considered after January 30, 2010. The IWEA will accept vendor registrations up to Friday, February 26, 2010; however, we cannot guarantee that vendors registering after January 30, 2010, will be listed in our program booklet.
10. Each exhibitor should plan to move in and out all exhibit material without the use of a pallet or fork trucks. Any damage to the hotel carpet will be charged directly to the exhibitor(s) who caused said damages by the hotel.

