

Present at the 2:00 pm meeting were Greg Cargill, Mary Carroll, Chuck Corley, Ted Denning, Rozanne Ferguson, Lou Kollias, Debra Ness, Krishna Pagilla, Laurie Riotte, Norm Rose, Bernie Sawyer, Louann Unger, Art Malm, and Fred Wu.

Joining via phone were: Dennis Priewe, Stevi Hunt-Cottrel and Deana Gissendanner.

1. The meeting opened with Chuck Coley playing a slide show of the St. Louis SJWP.
2. Then Stevi Hunt-Cottrell went over the event schedule highlighting the changes WEF would like to incorporate in Chicago.
 - The 8am-11:30 Friday morning student event to be on-site or off-site very near to make sure the students are back in time to change for their interviews.
 - Previously there has been a program or event after Friday's dinner, but it is thought that the students would enjoy free time to relax and hang out. There is a midnight curfew.
3. Stevi clarified the following points.
 - IWEA will need volunteers to greet the students and teachers at the airports and arrange transportation for them to and from the airport and the Palmer House.
 - Parents are discouraged from attending SJWP. They do not participate in any activities except for a few meal which they must pay for. Parents must register in advance.
 - Historically, the ice cream break on Friday is just for students, but WEF just needs to know if teachers will be attending and IWEA may possibly open it to the Government Affairs Conference attendees as well.
 - Stevi would like to meet with the IWEA LAC on Wednesday night.
 - A hospitality room with snacks and drinks should be set up for students and teachers on Thursday.
 - Norm Rose will be running the Coaches Orientation on Thursday, Stevi will be providing him with the information needed by the coaches.
 - The Ice Breaker on Thursday should be an "active" event.
 - The room for the Teachers Activity on Friday is paid for by WEF, but IWEA is responsible for any activity costs.
 - The Friday night dinner should be followed by fun entertainment.
 - WEF will provide the graphics for the signs, but the cost of producing them is IWEA's.
 - Ground transportation to outside events is paid for by WEF (typo on the responsibility grid).
 - Both students and teachers are given backpacks, which should contain items to entertain themselves with.
4. Stevi stated that WEF needs to review and approve all off-site activities but that WEF would be will to pay for the additional liability insurance if a boat tour event if approved.

Stevi and Chuck Corley will get together and decide the dates of future conference calls. She and Deanna then left the meeting.

5. Icebreaker-Mary Carroll, Louann Unger and Bernie Sawyer volunteered to plan the icebreaker events.
6. Krishna and Chuck both have ideas and contacts for entertainment during/after the Friday night dinner and will follow up.
7. Student Off-Site Events
 - Ted Denning and WEF have done some initial research for the Saturday morning activities; The MSI & Shedd Aquarium.
 - Debra Ness and Laurie Riotte volunteered to further research the off-site activities for the students.
 - A list of possibilities will be made by January 1, 2011. From there a decision will be made for which activities to submit to WEF for approval.
8. Teachers Events
 - Mary Carol, Louann and Bernie have volunteered to plan the teachers' events.
 - Greg Cargill stated that if the teachers must do an event in the hotel, he would like it to be the 10 Day Water Curriculum.
9. Fundraising Factsheet
 - Rozanne Ferguson is designing this.
 - The history/background of the event should be on it.
 - The "statistics" should be on it-i.e. how many students, how much is needed.
 - Briefly highlight the scope of the different types of projects entered.
 - The general consensus was to use simple conventional sponsorship levels.
 - Lou Kollias and Debra Ness will revise the sponsorship levels and benefit list.
10. Greg Cargill has an idea for the Saturday Keynote speaker.
11. Anyone with possible donor contacts should give the information to Lou Kollias or Debra Ness.
12. Next meeting is on Wednesday, September 22, at 2pm.

Adjournment: 4:45 PM.

2010 IWEA Meetings:
Meetings start at 2:00 PM
September 22
October 14 - 10:00 AM
November 17
December 15